**Student Tech Fee (STF) Oversight Committee**

Minutes of Meeting: March 18, 2020

Voting Members Present: Jane Cassidy, Tommy Smith, Mette Gaarde, Ric Simmons (proxy for John Borne), William Jewell, Cassie Bonavita, Austin Grashoff, Taylor Scott, Ashton Vaughn, and Parker Peltier

Guests: David O’Brien, Brian Antie, Susan Crochet, Theresa Markey, Adam Clary, Dereck Rovaris, John Duplantis, Aimee Riggs, and Amanda Marshall.

**Materials distributed:**

Minutes from February 18, 2020 Meeting

1. **Welcome and Introduction.**

The meeting was chaired and called to order by Jane Cassidy at approximately 3:00 p.m.

1. **Old Business.**
2. **Approval of the February 18, 2020 Minutes** *(Jane Cassidy)*

Austin Grashoff motioned to approve the minutes; William Jewell seconded the motion. The minutes were unanimously approved.

1. **New Business**
2. **Funding for ProctorU** *(Jane Cassidy)*

LSU negotiated a lower than usual price per student with ProctorU. ProctorU is an online exam proctoring solution. The University has decided to pay for one exam per class. The Student Tech Fee voted to approve $500,000 in funding for this initiative.

1. **ITS FY 20-21 Proposal** *(Ric Simmons)*

Ric Simmons discussed the FY 20-21 ITS proposal. He said he would go through the proposal and submit a revised version with potential cuts and a list of priorities if funding becomes available.

1. **Computer-Based Testing Lab FY 20-21 Proposal** *(David O’Brien)*

David O’Brien discussed the FY 20-21 CBT proposal. He said he would go through the proposal and submit a revised version with potential cuts and a list of priorities if funding becomes available.

1. **Free Printing Initiative** *(William Jewell)*

The Tech Fee committee would like to set aside up to a $100,000 as a priority if funding becomes available for next year.

1. **FY 20-21 Discipline Specific Proposals** *(Cassidy)*

The committee discussed the funding but decided to wait until a future meeting to vote on the Discipline Specific Proposal for next year.

1. **Next Meeting**

The next STF Oversight Committee meeting will be held on Thursday, April 23rdth at 3:00pm via Zoom.

1. **Adjourned**

Cassie Bonavita motioned to adjourn; Austin Grashoff seconded the motion. The motion was unanimously approved. The meeting adjourned at approximately 4:00 p.m.

**Reminders:** Please forward all agenda items and handouts to Jane Cassidy or Amanda Marshall a minimum of one week prior to the next meeting.

Student Representatives: If you are unable to attend the next meeting, please send an alternate representative to ensure a quorum.

*Respectfully submitted, Jane Cassidy, Chairman*

*Minutes recorded by Amanda Marshall*