

# LSU | Staff Senate

## STAFF SENATE MEETING MINUTES

March 20, 2019

President Tammy Millican and President-Elect Rachel Henry presided over the March 20, 2019, Staff Senate meeting held in 225 Peabody Hall at 10:30 a.m.

### ATTENDANCE

#### SENATORS

##### Executive/Administrator/ Manager

P - Millican, Tammy ('20)  
Pr - McKechnie, Sally ('21)

##### Professional/Non-Faculty

Pr - Lowery, Michelle ('19)  
P - Henry, Rachel ('19)  
P - Levesque, Jonathan ('19)  
P - Ramachandran, Anand ('19)  
A - Reonas, Barbara ('19)  
A - Braud, Jennifer ('20)  
P - Clemmons, Jill ('20)  
P - Hernandez, Kristen ('20)  
A - Lemoine, Nathan ('20)  
A - Stone, Megan ('20)  
P - Aslin, Jessica ('21)  
P - Banks, LaKisha ('21)  
A - Bickham, Trey ('21)  
P - Bonner, Amber ('21)  
P - Dawan, Hope ('21)

##### Service/Maintenance

A - Matkovic, Igor ('20)

##### Skilled Crafts

P - Adedeji, Funmilayo ('19)  
Pr - Deshotels, Paul ('21)

##### Technical/Paraprofessional

P - Cherry, Aaron ('20)

##### Clerical/Secretarial

P - Salvadras, Amber ('19)

A - Indicates Absent  
P - Indicates Present  
Pr - Indicates Proxy

## **GUESTS:**

Claire Sumlin, LSU Dining  
Austin Guerin, LSU Dining  
Cheramie Gosnell, LSU Dining  
Casey Coughlin, Campus Federal Credit Union  
Hollie Bishop, Campus Federal Credit Union

## **CALL TO ORDER**

The meeting was called to order by President Tammy Millican at 10:30 a.m.

## **ATTENDANCE**

There was a quorum with three proxies noted.

## **PLEDGE OF ALLEGIANCE**

Senator Kristen Hernandez led the Pledge of Allegiance.

## **APPROVAL OF THE MINUTES – February 20, 2019, Staff Senate Meeting**

A motion to accept the minutes was made by Member-at-Large Aaron Cherry. The motion, seconded by Senator Kristen Hernandez, carried.

## **GUEST SPEAKER – CHERAMIE GOSNELL, LSU DINING**

President Tammy Millican introduced Cheramie Gosnell, Director of Marketing and Guest Experience with Chartwells for LSU Dining, as she addressed the full Senate.

Cheramie Gosnell thanked the Staff Senate for the opportunity to speak about Dining at LSU.

She provided an overview of the highlights being offered.

- \$6 Lunch – Fridays at The 5 and The 459 dining hall for faculty and staff.
- Farmer's Market – March 20 and March 27 for fresh fruits and vegetables, Vendor Samples and \$5 meals.
- The Club Buffet is expanding – Monday – Friday, 11:00 a.m. – 2:00 p.m.
- Student Union – New Vegan and Vegetarian options at BUILD & CREATE. Tacos at Red Stick and Send Love to Our Troops Campaign to help send care packages overseas.
- You Spoke, We Listened – Panda Express, extended hours until 7:00 p.m. in the fall and CC's in the Union, extended hours in the fall.
- LSU Catering – New Menu Fall 2019.
- Food Trucks – The Big Cheesy, Fete au Fete and Curbside Burgers.
- Commuter Meal Plan – Available for purchase during the first 14 days of school.
- Sustainability – Partnership with LSU Sustainability for Zero Waste Initiatives.
- LSU Food Incubator – Popology, Hanley's Dressings, City Gelato and the Big Squeazy.
- Focus Groups – April 2 and 3.

- Social Media – Twitter, Instagram and Facebook – We want to hear from you!

Cheremie Gosnell announced that on March 26, in the LSU Student Union, Center Lobby, they will be doing Matter Boxes. LSU Dining has partnered with General Mills, Cheerios and the Ellen Show where they are shipping us different supplies to put in the boxes for distribution. 100 Matter Boxes will be donated to the LSU Food Pantry and the Baton Rouge Food Bank. Everyone is invited to attend to make a Matter Box to bring home with them.

Also, on April 3, they will host Food Fight which is a food cooking competition that will be held at the Club. This initiative is to help support the LSU Food Pantry as well.

Member-at-Large Aaron Cherry mentioned that the Staff Senate hosts a couple of New Staff Receptions every year. This will be the third year that we will host an evening event that will be catered by LSU Dining. He invited LSU Dining to attend on April 15, from 5:00 p.m. – 7:00 p.m. and on April 15, from 8:00 a.m. – 10:00 a.m. as a vendor resource on campus.

The floor was opened for questions.

Q: Is the Toppingo application still being used on campus?

A: No, Boost will be the new application that will roll out in the fall.

President-Elect Rachel Henry thanked Cheremie for speaking to the full Senate today.

## **PRESIDENT'S REPORT**

President Millican recapped relevant meetings at which she was present.

- February 25 – Attended a meeting with Provost Stacia Haynie with the Executive Committee. Discussion topics were:
  - Staff Senate Resolution 18-01 Implementation of University Protocol following the Death of an LSU Employee
  - Staff Senate Resolution 19-01 Inclusion of Staff Senate on Hiring Committees
  - Tiny Tigers
  - Staff Appreciation Week
  - New Staff Receptions
  - Staff Scholarship Awarding Process
  - Waiting on the Campus Climate Survey Results
  - Commencement Volunteer Issues
  - Parental Leave Status
  - Status of LSU Strategic Plan 2025
  - Health and Well Being Initiatives
  - Customer Service Training
  - Years of Service Recognitions
  - Crisis Leave Committee Selection
- March 6 - Attended the Staff Senate Executive Committee Meeting.

- March 8 – Attended the Administrative Process Improvement Committee (APIC) meeting.
- March 8 – Attended the Associate Vice President for Human Resource Management Search Committee Meeting. There are 10 applicants that have been selected to interview.
- March 12 – Attended the Provost Breakfast where information was shared regarding recruiting enrollment and the assessment of Facility Services and Parking.
- March 13 – Attended the Council of Staff Advisors Meeting.
- March 18 – Attended the Associate Vice President for Human Resource Management Search Committee Meeting Skype interviews with the 10 applicants that have been selected.
- March 19 – Attended the Associate Vice President for Human Resource Management Search Committee Meeting Skype interviews with the remaining 10 applicants that have been selected to interview. 3-4 candidates have been selected to interview on campus. The Executive Committee will be able to meet with these candidates. There will also be open forums scheduled. Everyone is encouraged to attend.

## **AD HOC COMMITTEE REPORTS**

### **Marketing**

The Marketing Committee met on March 7, 2019.

- Discussed the Staff Senate Newsletter that was tabled until the next meeting.
- Discussed the t-shirt design for the staff appreciation tailgate at Alex Box.
- Discussed a graphic to use to promote the tailgate event.

## **OLD BUSINESS**

### **Staff Senate Election Timeline/Amendments**

Staff Senate Administrative Coordinator Melonie Milton announced that a copy of the amended timeline was included in the meeting packet for review. Senators were encouraged to nominate staff members to serve.

- Staff Senate General Elections – 2019 (Amended)
- March 11- Call for Nomination forms sent to staff
- March 20- Nomination forms returned to the Staff Senate office.
- March 27- Deadline for nominees to withdraw.

- April 1- Ballots distributed to staff.
- April 12- Ballots due back to the Staff Senate office.
- April 15- Tabulate results; notify winners
- Staff Senate Executive Committee – 2019 (No Amendments)

There was a discussion regarding Supervisor approval to serve. There are still some instances on campus where Supervisors are telling their staff members that they can't serve. President-Elect Henry asked if those instances can be shared with the Staff Senate for further discussion. The Executive Committee will discuss during the April meeting.

### **Staff Senate Budget**

The financial report was provided in the meeting packet.

- The Executive Committee approved the funding for the tailgate shirts out of the Foundation Support Fund.

### **NEW BUSINESS**

#### **Staff Appreciation Week**

Senator Amber Bonner announced that the Staff Appreciation Week will be held on April 22-26. The Staff Appreciation Baseball Tailgate will be held on Tuesday, April 23, for the LSU vs Lamar game. The committee has reached out to Student Government for participation. They also received some suggestions on what other universities are doing. Those ideas will be explored by the committee as planning has commenced.

#### **New Staff Receptions**

Member-at-Large Aaron Cherry announced that the LSU Staff Senate will host the New Staff Receptions on Monday, April 15, from 5:00 p.m. – 7:00 p.m. for the evening shirt employee event and on Tuesday, April 16, from 8:00 a.m. – 10:00 a.m. for the breakfast. The committee has received confirmation to hold the breakfast in the Commons area in Patrick F. Taylor Hall. They are still waiting on confirmation for the evening event at the same location. We will need Senate volunteers to help with both events as Patrick F. Taylor Hall will have no student staffing that week due to spring break. He announced that LSU Auxiliary Services has approved donating \$600 worth of food for the evening event.

#### **Future Guest Speakers**

The Executive Committee will reschedule LSU Police Department who was invited to speak today. The committee has identified some guest speakers for the remainder of the year. If anyone has any suggestions, please send those to the Executive Committee.

## **ANNOUNCEMENTS**

### **Staff Senator Birthday**

President-Elect Rachel Henry announced that Senator Anand Ramachandran celebrated his birthday on March 2, Senator Sally McKechnie celebrated her birthday on March 3, Senator Dominic Adedeji celebrated his birthday on March 12 and Staff Senate Administrative Coordinator Melonie Milton will celebrate her birthday on March 23, Happy Birthday!

**MOTION TO ADJOURN** – With there being no more business, Member-at-Large Aaron Cherry made a motion to adjourn. The motion, seconded by Senator Jonathan Levesque, carried.

The meeting adjourned at 12:00 p.m.

Barbara Reonas, Secretary

BR/mm