

**Faculty Senate Meeting Minutes**  
**Wednesday, March 22, 2017**  
**Student Senate Room, LSU Student Union**



**Attendance**

*Faculty Senate Executive Committee members present:*

1. Kevin L. Cope (President, English)
2. Joan King (Secretary, Food Science)
3. Mandi Lopez (Member-at-Large, Vet Science)
4. Lillian-Bridwell Bowles (Member-at-Large, English)

Parliamentarian: Louay Mohammed

*Senators present (X = Present; A = Alternate; P = Proxy):*

1	X	William Adkins (Math/Sci)	23	David Donze (Biological Sciences/Sci)	45	X	Steven Pomarico (Biological Sci/Sci)	
2	X	Fakhri Al-Bagdadi (Comp. Biomed Sci/Vet)	24	X	Brooks Ellwood (Geol and Geophys/Sci)	46	X	Laura Riggs (Vet Clinical Sci/Vet Sci)
3	X	Austin Allen (Landscape Arch./AD)	25		Kenny Fasching-Vamer (Education/HSE)	47		Tracey Rizzuto (SHREWD/HSE)
4	X	Paul Anderson (Foreign Language Lit./HSS)	26	P	Mette Garde (Physics/Sci)	48		Laurel Romeo (TAM/Ag)
5		Frank Anselmo (French/HSS)	27		Angeletta Gourdine (English/HSS)	49		Christopher Rovee (English/HSS)
6		Paula Arai (Philosophy & Relig Studies/HSS)	28		Gregory Griffin (Eng/Eng)	50	P	Michael Russo (LSU Libraries/HSS)
7		Christopher Austin (Biological Sci/Sci)	29	X	Gundela Hachmann (Foreign Lang Lit./HSS)	51	X	Carlos Slawson (Finance/Bus)
8		Emily Beasley (Kinesiology/HSE)	30		Aixin Hou (Environ. Studies/Coast and Envir.)	52	X	Daniel Sheehy (Physics Astro/Sci)
9	A	Brett Boutwell (Music/Music & Drama Arts)	31		Paul Hrycaj (LSU Libraries/HSS)	53		Alan Sikes (Theater/Music Dramatic Arts)
10	X	Lillian Bridwell-Bowles (English/HSS)	32	X	Yongick Jeong (Mass Comm/Mass Comm)	54	X	Andrew Sluyter (Geography/HSS)
11		Konstantin Busch (EE & Comp Sci/Eng)	33	X	Lisa Johnson (Kinesiology/HSS)	55	X	Kevin Smith (Chemistry/Sci)
12		Areendam Chanda (Economics/Bus)	34		Brendan Karch (History/HSS)	56	X	Arash Dahi Taleghami (Petro Eng/Eng)
13		Joseph Clare (Political Sci/HSS)	35		Ingeborg Langohr (Pathbio Sci/Vet Med)	57	X	Sabrina Taylor (RNR/Ag)
14		Jon Cogburn (Philosophy Rel Stud./HSS)	36		Keri Larson (Inform Sys Decision Sci/Bus)	58	X	David Terry (Comm Stud/HSS)
15		Christine Corcos (Law/Law Center)	37	X	Catherine Lemieux (Social Work/HSE)	59	X	Jose Torres (Sociology/HSS)
16		Belinda Davis (Political Sci/HSS)	38	X	Kanchan Maiti (Coast Stud/Coast and Envir)	60	X	Arend Van Gemmert (Kinesiology/HSE)
17		Jeff Davis (Entymology/Ag)	39	X	Alison McFarland (Music/Music and DA)	61	P	Dottie Vaughn (Math/Sci)
18		Fabio Del Piero (Pathobiol Sci/Vet Med)	40		Jean McGuire (Management/Bus)	62	P	Muhammed Wahab (Mech Industr Eng/Eng)
19		Charles Delzell (Math/Sci)	41		Ken McMillin (Animal Sci/Ag)	63		Gregory Watson (Architecture/AD)
20	X	Margaret Denny (Education/HSE)	42		Louay Mohammed (Civil Environ Eng/Eng)	64		John Westra (AgEcon/Ag)
21	X	John Devin (Law/Law Center)	43	X	Evgueni Nestrov (Chemistry/Sci)	65		Hsiao-Chun Wu (Elect Eng Comp Sc/Eng)
22	P	Cyndi DiCarlo (Education/HSE)	44		Jim Ottea (Entomology/Agri)	66	X	Yejun Wu (Library Information Sci/LHSE)

*Guests:*

Sheri Thompson	Barbara Reonas	James Wilkins	Tori Scott	Richard Koubek
Andrew Ballenger	John Burna	Ryan Landry	Barrett Linam	Sandi Gillian

**Consideration of the Minutes from February 22, 2017**

Moved by Steve Pomarico and seconded by Arend Van Gemmert.  
 Approved unanimously with potential corrections.

President's Report

1. The legislation we have passed in the last month or two has been discussed with the Office of Academic Affairs. We have discussed five measures with the Provost, one concerning the Professor Watchlist, another is a set of proposals and plans for the forum on the use of animals on campus. We acquainted the Provost with the concerns about the academic calendar. The calendar seems to have retro-shifted by a week again. Another issue we spoke to the Provost on is integration of security concerns in the Master Plan. The NBBJ people have spoken to many persons to get input. They have not covered security issues. We discussed with the Provost our concerns as a faculty about our immigration policies and there interpretations by the officers on campus. There is another layer of authority that has to decide on these things, but the Office of Academic Affairs is working on it.
2. Vice Provost Cassidy contacted him to let him know the electronic version of the Faculty Handbook has slipped into electronic obsolescence as many links have gone dead. Amy Cantina, Nate Friedman and David Terry have gone through the handbook to do an inventory of dead links.
3. We had a group come on campus called 160/90 rebranding team to discuss the new vision and strategic mission statement that is underway to try to come up with a better way of presenting the university to the public, students and any potential patron or donors. The 160/90 people had understood the campus and in the process of understanding perhaps had picked up some of the heat and the

- pessimism in the process. In cooperation with the Office of Academic Affairs we let the 160/90 people know that we have sparkplugs as well as friction in the engine and that we are likely to see perhaps a revised presentation about what they can offer.
4. At the systems office the Commencement Atmosphere Improvement Committee has completed their work and this will lead to better speakers and lead to a series of changes and new offerings during commencement week. The goal at the outset, in which there is unanimity, is that commencement is too much of a one off kind of thing. It happens at the end of a week near the beginning of the summer and is at the crack of dawn with the next one starting at 7:45 am. They are trying to start a new series of events of an academic nature that will occur around the commencement time.
  5. We had a discussion with Grace Fiorenza from Strategic Communications who was here at the last Faculty Senate meeting to try to try to advance some of the ideas that she put forward and that was very successful as well.
  6. At the LSU system level, the chief technology officer and Kevin Cope had a fruitful meeting and he expressed issues we brought to him. Of all the things she mentioned the unified identification system is probably one of the most important areas other than the WorkDay system. When faculty from LSU A&M visit other campuses they experience frustrations with trying to use their systems, their database or whatever without proper logon identification. This program she is developing to allow a person to logon no matter who she or he might be rather than the institution that she or he might be affiliated bodes fair to have a major impact on the day to day mechanics of doing research and consultation.
  7. The Faculty Senate President at LSU Shreveport was frustrated to find out that we have access to a reasonable amount of databases here, but they do not at the other campuses. The Provost asked Dean Wilder of the LSU library to start developing a feasibility program so that we can combine, coordinate, otherwise unify some of the services that all of the libraries offer around the state. The library evolved on three tracks at the same time, the library track here, the LOUIS track which is an initiative of the Regents but partly funded by LSU, and the other universities library tracks. It is duplicative and creates extra subscription costs.
  8. Tracy Rizzuto has done a preliminary survey on issues with WorkDay. Of the respondents, 80% reported an adverse impact of WorkDay on their working habits. Many have reported putting in 5 or 6 hours a week dealing with WorkDay. Many are turning down opportunities out of fear for having to deal with WorkDay or finding ways to sleuth them off campus where if you consider the ranking of our college is in part due to research funding is not the nicest state of affairs.
  9. There Conference of Louisiana Colleges and Universities, open to all campuses and al administrators and faculty, takes place at Northwestern University on April 6.
  10. The retired senator and now retired Chief of Staff Ben Nevers wanted to meet with a faculty delegation. They quickly assembled a group of eight people from around the state including all sorts of campuses, HBCUs, Junior colleges, you name it. The senator recommended to the governor a blue ribbon panel composed only of faculty to make suggestions about the future direction of higher education. We will see where that evolves. We are still waiting for final approval of it, but it is out there and we continue in contact with the Chief of Staff's office.

**Q&A Summary:**

None.

**Presentation by Vice-Provost Jane Cassidy and Associate Vice-Provost Sandi Gillilan regarding the transition to electronic student evaluations**

Jane could not here because she was ill. Sandi Gillilan came to speak. She is not asking us to learn any new technologies as we transition online. The current process is pretty outmoded. The comments go someplace else and someone types this in. They do not include the Law School or Veterinary School who do their own assessments. We do have an online system that some may be aware of, engineering is using it, CxC is using it and LSU online courses have used it. We didn't need to buy software so that is why you don't need to learn it. It is really easy to use; you won't have to collect envelopes form the department. You won't have to give the envelopes to a student to send across campus. It allows us to get your data back to you more quickly. With the online model they can get the data back to us quickly. It also addresses student confidentiality. Sometimes students write their comments and a faculty may know their handwriting. The online system helps with confidentiality. It will eliminate labor going into copying. The students get a link to go through MyLSU which is secure. They will be able to go online through a link and faculty could also ask students to take 5 to 10 minutes to complete the evaluation during the course through any electronic device. If you handed out a course evaluation when students were absent, they can complete it within a two week window. You do not have to learn new software. The colleges will still tell them which courses will be evaluated. Now they still have paper reports, but in the future they will not have paper. They will also link it to LSU360 along the lines of getting faculty data all into one software to help gather that information.

**Q&A Summary:**

Gundela Hachmann

We as faculty members don't go into the system. Somebody will print out a report and put it in our mail boxes as they used to.

Sandi Gillilan

You won't even have a report. An email will come out about the two week window, asking you to allow time in that two week window for students to do it and we will inform the students about it.

Gundela Hachmann

For the results, somebody is still printing out a paper and putting in my mail box.

Sandi Gillian

This first time we will still have the paper, but they will get away from that and will move into a more electronic seamless process. They are trying to get away from so much paper and trying to speed it up.

Senator

He teaches physics and about a third of his students don't go to class. If they didn't go to class they couldn't fill out the evaluation form. Those people could miss class the whole semester and will still be able to do the review.

Sandi Gillian

Any of these processes aren't perfect. There will always be students absent or what not. This first cycle they will evaluate and improve it. They will ask how it went and what worked and didn't work, how they can improve it, but they need to start somewhere.

Steve Pomarico

He started doing this for his classes two years ago. The only thing that changed overall was that that his response rate went up. There is noise from year to year, but teaching equivalent courses in equivalent semesters there is no difference.

John Devlin

They have been doing it at the Law School and they don't have the problem attendance problem. Could there be a question about how often they missed class? That assumes you are going to get an honest answer.

Sandi Gillian

This run they are not changing any of the forms, they are not asking for anybody to look at your questions or change any forms, but as we evaluate it that's perfect. Many universities have gone online many years ago. There can be a database of questions that units can use.

Senator

When will this be implemented?

Sandi Gillian

We are hoping to do it this semester. We are working out some of the bugs. We spoke the Faculty Senate Executive Committee just recently. We wanted to come to you to hear some of your suggestions and concerns.

Evgueni Nesterov

If completely online why can't students do this any time?

John Devlin

At the Law School they had to go back to using class time to get the response rate up.

Gundela Hachmann

There is a way around it. At her previous school it was tied to final grades so students couldn't see their final grades until they did the evaluation.

Evgueni Nesterov

He had to waste 10 minutes for them to do this in class and this will allow them to do this anytime.

Sandi Gillian

The universities before us found that responses dropped when they went fully online so they went with a hybrid model. The faculty also had an option to take it to their class. The other thing to know is do our students fully understand the value of these evaluations. Do they understand that faculty really wants to know the feedback to help with the teaching and learning process? The faculty member can express how you use it and the importance of it. At her previous university their grades were held as well.

John Devlin

This could be seen as a form of class participation. Could a faculty see who has responded without seeing their responses?

Sandi Gillian

She is not going to promise it because she is not sure.

Steve Pomarico

He did this first and they can do that but it's a bit cumbersome when trying to get class grades done because they do it at the end of class and the last thing we want to do it wait on the report coming back. It is possible.

Sandi Gillian

That's a good point.

Sabrina Taylor

That may be a problem in small classes because by a process of elimination you could figure out who said what.

Sandi Gillian

That makes sense. The independent study has super small classes.

John Devlin

So long as you don't see the response there is no danger of tainting a grade.

Sabrina Taylor

If you have three students and only one responds you will know who it is.

Senator

At another university they moved it to after the students saw their grades.

Sandi Gillian

No, that is bad practice. We will not go there. It will be exactly how we do it now, it will be the two weeks leading up to and will be before finals week.

Senator

He usually gives his evaluation the last day of class because he is still covering material. If it is two weeks early there may be a difficulty there.

Sandi Gillian

Students will get an email notification for all of their courses so it may be possible they will do the evaluation before you finish. You can indicate that you prefer that they do it at a certain point. There will be a two week evaluation period and you could tell them to do it the last day of class.

Senator

Is this the same system for the intersessions? That does happen after class.

Sandi Gillian

She is not sure and will look into it.

#### Announcements and invitations by Tony Scott, LSU Pharmacy Manager

We do have a pharmacy on campus in the Student Health Center and anyone in the public can use the pharmacy. Anyone in the LSU community can use the pharmacy. She showed the website of the pharmacy within the Student Health Center website. She is a tiger and graduated in May 2001. She is from Jonesville, LA which is in central Louisiana. She got a Bachelor's of Science here in microbiology. She was a student worker here in the math department. She landed up teaching a summer remedial math class. She moved onto the microbiology department working with bacteria in turtles with Dr. Seibling. The last year she was at LSU she worked at the Student Health Center. She left a job at a hospital in Mississippi and was an IT person there. The initials behind her name means she is a project management professional. She wasn't really looking for job but now she is back at LSU. She would like us to come visit, but we really don't have to, they can pick up prescriptions from us and deliver them to us. There are forms on the website that you can fill out. They are open 8 to 5 pm weekdays and sometimes on Saturdays. They have a full over the counter pharmacy. They offer immunizations services. They are giving free mumps vaccinations this month. Faculty and staff are paying \$20 for the flu vaccination and they can come right to our offices to give it to us. They will send the charge to LSU First. They have text reminders. They are only open when the university is open. If they are closed when your prescription is due they can get it ahead of time. They can also get medicines from other places. She is going to send out a flyer through Kevin Cope to us. This is not tied in with the university in anyway; your records are completely confidential. LSU outsourced the pharmacy and the one here is called Keystone Pharmacy Services which is out of Tennessee. They would be glad to help us in any way they can and our families too. She worked at Walmart for ten years as a manager so she is familiar with the retail side of things. They have pharmacy techs also.

#### **Q&A Summary:**

Arend Van Gemmert

Are those online forms? They are not on a safe site. You also said you could email it, but you cannot email things with that kind of stuff.

Tony Scott

You have to print them out.

Lillian Bridwell-Bowles

She had a problem five times this year, she went to pick up a prescription from her commercial pharmacy and they said it will be \$600 and she said no. She didn't know if it was LSU First or the pharmacy. There was some kind of randomness for how much things cost. Are you going to have any special expertise to solve problems like that?

Tony Scott

Yes. She had the same problem come up with an employee who was getting things with zero co-pay and all of a sudden it was \$300. She called LSU First and there is a flexible spending account so if that money runs out you have to pay due to the deductible.

Sabrina Taylor

She does not think the shingles vaccine is covered by LSU First. How much is it here?

Tony Scott

She is not sure, she hasn't done one yet. She will check on it.

Mandi Lopez

Do you have a subcontract with another pharmacy for the during that you are closed?

Tony Scott

No. We can get it ahead of time to you. If it were any emergency we cannot get to the pharmacy when it is closed, so unfortunately not.

Mandi Lopez

Some of the students won't know what is available. Can you provide information to them about what to do when you are closed?

Tony Scott

She can come up with something for the website. The nearest pharmacy is CVS. She can post something about what to do when the pharmacy is closed. There is another pharmacy on campus which is in Tiger Stadium, the athletic pharmacy. She works from 9 to 5 pm at the Student Health Center pharmacy and then from 5 to 8 pm she goes the athletic pharmacy. That one keeps her busy. She is on call for them. If there is any way we can get after-hours access she is completely willing to go there and help.

Lillian Bridwell-Bowles

How many pharmacists do you have?

Tony Scott

We have two. They will expand if needed.

Lillian Bridwell-Bowles

With all the faculty, staff and students you don't have enough staff.

Tony Scott

We are looking forward to getting more staff. If we get busy doing deliveries, we can't be in two places at once. We will expand as needed for sure.

#### Presentation by Chief Technology Officer Andrea Ballinger

She is doing her rounds and getting to know people right now. She will be going around to departments. If you want to see her before she gets to you on the agenda call her and she will set something up. She has been here 15 days but before she got here she has been conversing with many people including Kevin Cope about what is it that LSU needs and wants in terms of a shared IT vision. She is not talking only about applications that we use like WorkDay but the network. How fast is it? Is it fast enough? They are discussing access to applications such as LOUIS. Do you have all the access you want when you want to get applications, research applications? She is talking about the entire IT architecture as she calls it. She put together a little road map about common issues. It is not everything going on at the university but it's enough of the high level points, WorkDay being one of them. She is going out to California to speak with WorkDay to make changes based on the roadmap. This is not her first time dealing with ERPs. She has an MBA but she fell in love with technology. She has a collaborative way of working on things. She is okay with us getting upset about something not working and with open discussions. It is an approach based on a shared vision. She wants to articulate a shared IT vision for LSU. The Provost's Office is working on the strategic plan and she wants to know what we need for the plan in terms of technology and then think ahead so we are not caught up in bringing the old technology up to a modern level. The IT governance is how she gets there. She is someone who needs to measure our success. Whatever the items we need for success she wants to measure and she wants to fix it. We have a bad habit of saying lessons learned. A lesson learned does not mean anything unless we implement it. IT governance is getting the stakeholders, not IT people, without burdening the faculty with administrative duties. We need to find a way to find to have a governance group that looks at all the needs we have and helps us prioritize decisions and to get feedback. Once we develop the IT vision and infrastructure we can invest in IT seriously. Once the IT governance decides that something is worthwhile, then we can tackle it. WorkDay Student is an example, which will be the next one. They will find people to watch that from a stakeholder's perspective not only from IT. Performance management is something she does already. Are the vendors delivering on what they say they were going to deliver? Are the integrations working? Do we have the network fat enough so that the traffic in what we are doing will allow us to navigate without any additions on the end users perspective. The question is, are you delivering the value based the money we are providing on the project we have. Once we have that it is a To Do list for IT to work on that is based on best practices. We teach iTell in the College of Engineering. It is a best practice approach on how we tackle IT projects. Her entire team will be going to that training very soon. On the Short term she is forming IT governance, and scheduling met and greets where she learns a lot of information she did not know before. An example is in the classroom it is taking too long to log into something. If you have access to LOUIS here and go to another campus can you access it there? She is doing inventory as to what technologies we are using in all of

the colleges. What is it that the faculty needs? Are our technologies up to date? The older the technologies are the more risk they are to our structure. Is it old technology that cannot pick up on some things? Do we have computers with a baseline setup? With enterprise tools like WorkDay we need to deal with the identity access management piece. There is a different way that we provide access to you. That is called an identity access management job. She is establishing a cross functional team to look at architecture not only on issues in Baton Rouge, but she is asking other CIOs to work with her to upgrade their structure as well so that students and faculty traveling between campuses have the same structure that we have here. The most important issue and why she is going to California is to start looking at the modernization of the student systems we have which are excellent but are using old technology. The persons that developed those technologies want to retire so we need to let these people retire. Some of those technologies are over 70 years old. She is slowing down the process on the WorkDay student side. She needs to evaluate what has already been done so far on the student side. Robert Doolos and Cindy Head have already done a lot of work on that side collecting requirements on what it takes to get somebody admitted, recruited, taking attest, looking at exams, all of that. They have documented that. She will have workshops to provide feedback to them. After that process then they will decide if WorkDay student is ready to accept these requirements. If not, what are the stopgaps we have? Do we continue with that or stop and say can't go with that. She is working very closely with K.T. Valsaraj and Stephen Beck in the Office of Research and Economic Development because there are tools on the research side that we don't have such compliance tools, storage that is easier to access and let go when the grants are done. They are working on a plan and she is helping to get there and that way we are going to tie that to the enterprise architecture with backups for grant information off campus. There is a lot going on, on administrative support on the backend. She has an IT group that is going to be looking at all the IT needs. If we find gaps between what we have today and what we add up to do in the future we are going to be together a proposal together for governance and the CFO because every modernization is going to take resources.

### *Q&A Summary:*

Gundela Hachmann

She is in another committee meeting and they talked about six changes in technology, such as WorkDay, the LSU library Institutional Depository, HRM using LSU Faculty 360 for annual evaluations, the Registrar's Office opened a new syllabus database, the campus has undergone a network update and one other. It is an awful lot to keep up with while trying to do all the teaching and research she is trying to do. She asked if there was anyone on campus that knew all these technologies. These changes are wonderful but maybe do one at a time. Can these changes be planned more? For new systems, there needs to be training and help when things don't work out. For the help, we don't have people to do this. The third technology change was Moodle 3.

Andrea Ballinger

This is why she is putting in a road map so we can decide when to do these changes. IT governance will decide when the right time is to make these changes. We won't roll out a new technology unless there is training first. Some may call it bureaucratic. Lots of things have to be changed in the system. There are issues with the network and logging into computers in classrooms. They will look at this from the impact on the stakeholders and minimize the amount of administrative processes that we put on you.

Gundela Hachmann

There was no one who knew that all of these things were going on. It wasn't in any way coordinated. I don't know who these people report to.

Andrea Ballinger

It doesn't matter who reports to me. We need to bring people along to actually say this is the official way and the endorsed way by the governance across all universities. If it is technology that is rolling out it has to come through us. Student Government is talking about clickers. Heather Herman spoke to her about orientation. People are coming to her before they build it. Bring the issues to her so she can have a conversation with those people or at least at the deans level.

Sabrina Taylor

She has a joint appointment with the main campus and the AgCenter. Is there any plan to combine the IT services between the AgCenter and LSU A&M.

Andrea Ballinger

The CIOs have to have a conversation to decide what to combine. For example, having separate software, does that add value to you as a campus? If the answer is no then let's get together and have one software program. The CIO alliance is to have a conversation about that. They started that conversation about two months ago before she started. She is going to AgCenter Fred Piazza's CIO group next Friday.

David Terry

Are you bringing a lawyer with you to meet with the WorkDay people? He is concerned about what was in the contract. What they promised in the contract and what they actually delivered, it strikes him that they don't have programs ready for market. It has caused significant amounts of time and money to the university. He hopes she talks to the legal department of the university before she goes there.

Andrea Ballinger

She needs to find out what software we requested and what WorkDay promised without doing it. Don't tell her they can offer this thing and then it does not show up and there is an upgrade and it doesn't show up. This is her 12<sup>th</sup> implementation of an ERP so she knows how the others operate. We have to make responsible decisions also to make sure everything works the way we intended. She is laying out the plan and starting that conversation. She told him if he has specific issues he wants to discuss to call her up to talk about it.

Sabrina Taylor

Have you spoke to any staff who use it because it seems when WorkDay was implemented none of the people who were going to use it we consulted? Are you making appointments with the support staff that use WorkDay?

Andrea Ballinger

Yes.

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Report of the Nominating Committee with Arend Van Gemmert (Chair) Sabrina Taylor, David Terry and Evgueni Nesterov

Kevin Cope

It has been his extraordinary privilege to be in this position now for ten years which have flown by. It is also his good fortune to have been granted a sabbatical to carry out some long overdue research tasks in the coming semester. Through the last ten years he has come to enjoy this job. The Faculty Senate also needs somebody who can be President on a fulltime basis. He will not disappear; he will carry on as the Past President of the Faculty Senate. It is best at this juncture to allow replenishment of the leadership stream.

Nominees for Offices:

President: Ken McMillin

Vice-President: Mandi Lopez

Secretary: Joan King

Member-at-Large: Fahkri Al-Bagdadi, Austin Allen, Fabio del Piero, John Devlin, Angeletta Gourdine, Gundela Hachmann, Paul Hrycaj and Michael Russo

Parliamentarian: Louay Mohammed

Kevin Cope

The work of the nominating committee is not prescriptive. There is opportunity to nominate others. Summary statements will be placed on the Faculty Senate website. Are there any nominations from the floor?

No nominations on the floor at this time.

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**Old Business**

**Second and Final Reading, Faculty Senate Resolution 17-01, Return of Fall, Spring and Summer Course Designations to the Catalog,**  
Sponsored by Joan King on Behalf of the College of Agriculture Curriculum Coordinators

Read by Joan King

**LSU A&M Faculty Senate Resolution 17-01**

**Return of Fall, Spring and Summer Course Designations to the Catalog**

*Sponsored by Joan King*

*on Behalf of the College of Agriculture Curriculum Coordinators*

Whereas all catalogs prior to 2012 listed all courses with fall, spring and summer designations for when courses were offered; and

Whereas students and advisors rely on the catalog for information on courses; and

Whereas students do not always meet with advisors prior to scheduling; and

Whereas students cannot always follow an eight semester path plan exactly due to changes in majors and time of entry into the new major; and

Whereas students who take the incorrect course sequence will likely have a delay in their graduation; and

Whereas the university publishes the catalog online so that course changes can now be easily and timely placed into the catalog in the online system; and

Whereas the scheduling of courses in various semesters is at the discretion of academic units and is not a factor that affects what is taught in the course;

Be it resolved that the LSU A&M Faculty Senate requests that academic units that desire to add semester offering designation be given the authority to do so starting with the 2017 to 2018 school year and thereafter during the catalog change request regular period at the beginning of each annual year.

Be it further resolved that the approval of addition of or change in semester offering designations in the course catalog be removed from the duties of the Faculty Senate Curriculum Committee.

#### Joan King comments

I have gotten feedback from the Faculty Senate Executive Committee, the Faculty Senate Curriculum Committee and the College of Agriculture Curriculum Coordinators as to how we should revise this. The curriculum committee came back with a few comments about the issues. They mentioned that the registrar's office didn't really use the semester symbols in the catalog for any procedural purposes because they didn't check when courses were offered. They said the semester symbols had not practical meaning because sometimes when they checked back on courses they were not offered in the same semester as what the catalog had said. They said that the semester symbol if enforced reduces the flexibility of the faculty either to offer the course due to limited faculty resources or to offer the course in additional semesters if they wanted to. They said when PS-45 was re-written they deleted the semester codes information. They said the use of semester designations put a burden on the curriculum committee because departments were just making changes for the semester the course were offered which is why I added that last Therefore Be It Resolved. They were saying that the best of students follow the eight-semester path plans, but they don't always do that. They made suggestions that the semester symbol was misleading so they were suggesting the use of qualified phrases maybe in lieu of using fall, spring or summer designations or V for variable semesters, something like "usually taught only in the fall semester" which would suggest that the course offering is not a certainty to students. These are some of the things that came up and some of the thoughts that I had in relation to their comments was that it would be important to investigate why courses were not being offered when the catalog said they would be since the department wasn't following their designation when using it. I didn't see any problem with offering a course in additional semesters if it was also offered in the regular semester that it normally would be. Also if there is a change in resources or a change in faculty they can easily cancel a course which is what we do now. I feel that if you are randomly offering course all the time that is going to hinder a student from being able to graduate from a program. If we had to PS-45 could easily be revised again, but if we have it so that the curriculum committee doesn't have to approve designations of when a course it taught then they don't have to do that. One of the other curriculum coordinators in the College of Agriculture mentioned that the eight-semester recommended paths do actually put certain courses in specific semesters which is technically a commitment to offer the course in that semester, so there is no harm in adding an indicator the catalog of what semester a course will be offered. Because of concerns that were brought up in the last Faculty Senate meeting about it being mandatory, I removed that and made it optional. If a department and most of the curriculum coordinators in our college really feel that they need to put some kind of designation in the catalog for our students. They told me all the time that they have had different problems with students being able to think about when they are going to be able to take a course. They do advise them but sometimes students do not follow what they said.

#### *Q&A Summary:*

##### Arend Van Gemmert

Summer courses at least in our department and I don't know how it is in other departments, is when there are usually not enough students and also the eight semester plan usually doesn't include summer so why do we even designate summer. The second comment is that you are stating that you can easily and timely change it online, but if that is the case then it doesn't matter that there are semesters attached to it because that means that over the summer that course could disappear. You need to say one semester that you are designating or you should leave it open, because otherwise advisors from other colleges still don't know if it is offered or not. The third thing is that I am worried because with the plus minus issue, in the resolution it was promised that it was optional then all of a sudden it became mandatory. We don't know if that is going to happen or not but I want it to be explicitly in their somewhere that if it becomes mandatory then it has to come back to the Faculty Senate. There is no problem with fall and spring, but we have a problem with summer designation.

##### Joan King

I would agree. From my understanding from the curriculum committee summer is still a designation possibility. They didn't remove that or change that in PS-45 from what I understand. Secondly what I was talking about when we could change it online easily was that it can easily be put into the catalog at a time when we are supposed to be making changes to the catalog not all during the year. It would have to be at that scheduled time, then that would be in the catalog for that coming year at that semester that you would designate.

Arend Van Gemmert

Well the summer that you can designate, maybe you can designate it but nobody in our school at least wants to designate it. If you say we want the designations then you should make it mandatory at least for fall or summer because those eight semester programs are actually, you have a certain designation in those programs.

Joan King

From the curriculum coordinators in my college telling me about the issues that they have, they have lots of courses that are only offered in one semester and they don't offer them in more than one semester. They are always in that semester and they want to make sure students know that so that is why they are very interested in trying to put on their courses specifically some kind of designation on when students should be taking them. I don't believe it will be forced upon everybody to do it. I don't see why it should be because each individual unit works on what revisions they want in their own catalog section. For their portions if they want to put some designation they can. It isn't going to have to be approved by anyone else, it will just have to be approved by the department.

Arend Van Gemmert

That was the reasoning behind the plus minus grades. It was optional and then became mandatory.

Joan King

In my personal opinion it is still up to the prerogative of the faculty on how they want to grade.

Sabrina Taylor

I like think it's a good idea to have fall spring and summer designations because during advising students ask, if I don't take this course in the fall is it offered in the spring? What I have to do is go back to this spring's offering to guess whether or not it is instead of it being pretty straight forward. It is also important for students doing study abroad so they can plan out longer terms so they can graduate.

Evgueni Nesterov

I would like to exempt 7000 level course from the designations because in our chemistry department we do not offer them regularly, maybe once every three years. If it's offered in the fall we can teach that course only if we have faculty available or whether we have enough students to teach that course. Putting designations on 7000 level courses doesn't seem to make much sense.

Joan King

I forgot to mention that one of our curriculum coordinators in our college looked into all the catalogs and found that there was such a designation as a "V" for variable so that you can say that the course is variably offered or you can say that the course is offered every other fall or every other spring if you do that. As I said it is up to the individual departments as to whether they want to do this. You don't have to do this, but I think that departments that want to do it should be allowed to in the catalog itself and if you want any suggestions for changes to the resolution that would be acceptable to cover our bases.

Senator

If departments can do this anyway.

Joan King

They can't do this right now.

Senator

They can't do this at all?

Joan King

No, because right now if you make any changes to the course description it has to go to the curriculum committee.

Senator

But it is already in some course descriptions that are in the catalog already?

Joan King

It is not anywhere in the courses descriptions anywhere.

Senator

We offer a course a course Geology 3666, that is offered explicitly in the summer.

Joan King

That is the only one, they still offer is the summer designation. They didn't get rid of that one for some reason.

Senator

What is to prevent department from putting designations on their flow charts?

Joan King

They can do that. They have the option of doing that if they so choose. Some departments would like to put it in the catalog.

Senator

Many departments do that now.

Joan King

Yes.

**Vote on Resolution:** Passed with one nay.

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#### **New Business**

First Reading, Resolution 17-03, "Amendments to Article VI of the Louisiana State University Faculty Senate Constitution and Bylaws", Sponsored by Arend Van Gemmert, Michael Russo, and Andrew Sluyter

Read by Arend Van Gemmert

**FACULTY SENATE RESOLUTION 17-03**  
**Amendments to Article VI of the Louisiana State University**  
**Faculty Senate Constitution and By-Laws**  
Sponsored by Arend Van Gemmert, Andrew Sluyter, & Michael Russo

Whereas Robert's Rules of Order Newly Revised 11th edition, 2011 states with regard to proxy voting that any questions concerning the correct use of proxies, the extent of the power conferred by a proxy, the duration, revocability, or transferability of proxies, and so forth, must be found in the provisions of the law or bylaws which require or authorize their use<sup>1</sup>;

Whereas Riddick's Rules of Procedure, 1991 has a provision for proxy voting, which provision declares that Proxy voting gives the power of attorney to a member to cast the votes for another legal vote holder<sup>2</sup>;

Whereas the definition for proxy<sup>3</sup> is 1) the agency, function, or office of a deputy who acts as a substitute for another or authority, or 2) the power to act for another; thus per definition when a member of the decision-making body, i.e., a faculty senator gives a proxy, the senator delegates the voting power to another member of the faculty senate to vote in the senator's absence;

Whereas faculty senators are foremost faculty members with teaching, research, and service responsibilities which responsibilities may require them to miss one or more faculty senate meetings;

Whereas a replacement as defined in resolution 10-014 and Article VI of the By-Laws of LSU Faculty Senate<sup>5</sup> may not be readily available to attend a faculty senate meeting to act on behalf of the senator unable to attend;

Whereas Article VI of the By-Laws of the LSU Faculty Senate contained a provision to allow proxy votes before February 18, 2010, but that provision was removed by passage of Resolution 10-01 on said date;

Whereas it is not desirable to give a senator undue voting power as result of proxies, thus giving the senator the capability to form a voting bloc using solely proxies;

Therefore, be it resolved that Article VI of the By-Laws of LSU Faculty Senate, which presently reads:

1. By written notice to the President submitted before the meeting, a member of the Senate may choose another faculty member representing the same college or division as a replacement at that Senate meeting. Such a representative must be eligible for election to the Senate.\*\*\*
2. Replacement representatives shall be announced by the President at the start of the meeting.
3. If a member of the Senate is absent from the campus for a semester or longer, this position will be taken for that period by the eligible non-elected person who received the next highest number of votes in the last regular election in that college. If there is no person thus qualified, a special election will be held.
4. The seat of a member of the Senate who has been repeatedly absent from Senate meetings can be declared vacant by a three-fourths vote of members of the Senate attending a meeting, if a request for such action has been made in writing by at least five percent of the faculty of the college represented. The motion to remove a member of the Senate shall be voted on at the meeting of the Senate immediately following the request.
5. If for any reason a vacancy occurs, as determined by the Executive Committee, the position will be filled by the eligible nonelected person who received the next highest number of votes during the election of that seat. If there is no such qualified person, then the position will be filled by the eligible nonelected person who received the next highest number of votes in the next most recent regular election in that college. If there is no person thus qualified, a special election will be held.

Be amended to read<sup>6</sup>:

#### Article VI. Alternate Representation

1. By written notice to the President submitted before the meeting, a member of the Senate may choose another faculty member representing the same college or division as a replacement at the Senate meeting. Such a representative must be eligible for the election to the Senate.\*\*\*
2. In lieu of choosing a replacement representative, a member of the Senate may, by written notice to the President, give a proxy vote to another member of the Senate not holding another proxy vote (i.e., only one proxy vote per Senator is allowed).
3. Proxies and alternate representatives shall be announced by the President at the start of the meeting, recorded by signature on the sign-in roster, noted in the minutes, and the proxies will be counted during a second call to vote for proxies when the first call to vote was taken orally.
4. If a member of the Senate is absent from campus for a semester or longer, this position will be taken for that period by the eligible nonelected person who received the next highest number of votes in the last regular election in that college. If there is no person thus qualified, a special election will be held.
5. The seat of a member of the Senate who has been repeatedly absent from Senate meetings can be declared vacant by a three-fourths vote of members of the Senate attending a meeting, if a request for such action has been made in writing by at least five percent of the faculty of the college represented. The motion to remove a member of the Senate shall be voted on the meeting of the Senate immediately following the request.
6. If for any reason a vacancy occurs, as determined by the Executive Committee, the position will be filled by the eligible nonelected person who received the next highest number of votes during the election of that seat. If there is no such qualified person, then the position will be filled by the eligible nonelected person who received the next highest number of votes in the next most recent regular election in that college. If there is no person thus qualified, a special election will be held.

<sup>1</sup>A “proxy” is a means by which a member who expects to be absent from a meeting authorizes someone else to act in his or her place at the meeting. Proxy voting is not permitted in ordinary deliberative assemblies unless federal, state, or other laws applicable to the society require it, or the bylaws of the organization authorize it, since proxy voting is incompatible with the essential characteristics of a deliberative assembly. As a consequence, the answers to any questions concerning the correct use of proxies, the extent of the power conferred by a proxy, the duration, revocability, or transferability of proxies, and so forth, must be found in the provisions of the law or bylaws which require or authorize their use. [RONR (11th ed.), pp. 428-29.]. Retrieved from <http://www.robertsrules.com/faq.html#10> on 2/23/2017

<sup>2</sup>Riddick, Floyd M.; Butcher, Miriam H. (1991), Riddick's rules of procedure : a modern guide to faster and more efficient meetings, Lanham, Md.: Madison Books.

<sup>3</sup>2017 Merriam-Webster, Incorporated. Retrieved from <https://www.merriam-webster.com/dictionary/proxy> on 2/23/2017

<sup>4</sup>Resolution 10-01, "Amendments to Article VI and Article VII of the LSU Faculty Senate By-Laws". Adopted February 18, 2010

<sup>5</sup> LSU Faculty Senate Constitution and By-Laws, with footnotes as amended through October 2015. Retrieved from <http://www.lsu.edu/senate/FSCB.pdf> on 2/23/2017

<sup>6</sup>The new inserted text has been underlined.

Moved to discussion.

**Q&A Summary:**

John Devlin

Just to clarify, proxies will have to be renewed at each meeting?

Arend Van Gemmert

Yes. The president needs to know about the proxy.

John Devlin

For each meeting?

Arend Van Gemmert

Yes for each meeting.

Mandi Lopez

Will there be a limit to the number of proxies that someone can ask someone else to be?

Arend Van Gemmert

There is no limitation.

Mandi Lopez

So someone could serve as ten proxies.

Kevin Cope

To date we have allowed sometimes a one semester extended proxy for faculty members with a three year term that are on sabbatical. If it goes some time beyond that it may be good to consider that position vacant and refill it in the next election.

Arend Van Gemmert

If someone leaves for a year and is out for a year and here is the proxy there is another provision and he doesn't know the exact article, that says that the senate can actually remove that person because they are not attending the meetings.

Mandi Lopez

Will there be any limitations to the relationship between the proxies, such as if they are married?

Arend Van Gemmert

There are no provisions on that. It was also not before 2008.

Sabrina Taylor

They still have to represent the same college.

Andrew Sluyter

No, it is another faculty senator. That is the difference between proxies and alternates. If it is a last minute thing it is better to get another faculty senator to be a proxy.

Joan King

The concern that was brought up before by Larry is how many votes one person can hold.

Arend Van Gemmert

Per meeting you can only have one proxy vote and your own vote.

**Provost Comments**

He enjoys attending the meetings and he likes the input he gets from the Faculty Senate and the Faculty Senate Executive committee. He sees the improvement on the campus through the work that we do.

First Reading, Resolution 17-04, “A Surcharge on Football Tickets to Aid Conservation Efforts”, Introduced at the request of James Wilkins

Read by James Wilkins

**FACULTY SENATE RESOLUTION 17-04**  
**A Surcharge on Football Tickets to Aid Tiger Conservation Efforts**  
Introduced at the request of James Wilkins

Whereas keeping a live Bengal Tiger mascot has been an LSU tradition for eighty-four years;

Whereas the LSU community has derived many benefits and much pleasure from having six live tiger mascots and seems likely to continue that tradition;

Whereas captivity is not the ideal life for a wild animal;

Whereas there are many who oppose LSU having a live tiger mascot;

Whereas the use of a magnificent wild animal for human amusement carries with it moral responsibilities to treat the animal in the most humane and respectful way possible;

Whereas tigers are critically endangered in the wild;

Whereas the single most important gesture humans can make towards wild animals from which they derive so much benefit is to do everything possible to ensure the survival of their species in the wild;

Whereas helping to ensure the survival of tigers in the wild is a fitting and moral price for keeping a tiger captive for human amusement;

Be it therefore resolved that a one dollar surcharge be levied on every ticket sold for LSU football games in Tiger Stadium, to be donated directly to the World Wildlife Fund and used exclusively for the conservation of tigers in the wild.

Moved to discussion.

**Q&A Summary:**

James Wilkins

David Baker is in a search now. Since it's probably going to happen we should make this as acceptable as possible.

Sabrina Taylor

She agrees to the concept but she feels we are agreeing with getting a tiger. She wonders if we should temporarily table this until that is sorted out.

James Wilkins

He said they are going to get one.

Kevin Cope

We are going to have a forum. There is asymmetry of the different layers of administration at LSU. We arranged to have a forum concerning this issue. The President met with Kevin but it was in channeling the extent rather than making a decision one way or another.

Steve Pomarico

Is this legal?

James Wilkins

I don't see how it as a policy of the university it would be called illegal.

Steve Pomarico

You are defacto collecting for the purpose. Usually when things are done that way people are allowed to opt out of the donation.

James Wilkins

I see it as an increase of one dollar in football tickets sales and LSU deciding to donate that to the World Wildlife Fund.

Steve Pomarico

If we can couch it that way then we are probably on firm ground. Did you talk to TAF or the athletic department? Is WWF willing to get in bed with us? He spoke with another group and they seemed a little wary in getting together with a university on a live mascot. They were honored that we were thinking about supporting a tiger and wildlife in one way or another, but they did not want to connect themselves with LSU in any legal way.

James Wilkins

No he hasn't spoken to TAF or the athletic department yet. We will know soon I did talk to WWF. He believes they would be able to find a conservation group that will accept money for this purpose.

Arend Van Gemmert

In one of the whereas statements it says, "treat the animal in the most humane and respectful way". Is there a question right now about not treating animals humanely?

James Wilkins

Just in the context of captivity. For a wild animal I guess is in everybody's estimation there is a certain amount of cruelty there.

Arend Van Gemmert

I am not sure that is exactly the case because you are talking about I was thinking about was rescue animals.

James Wilkins

That rescue animal could be kept in a different environment much more wide open than a cage.

Arend Van Gemmert

I have been to zoos where it's different. He is very sympathetic to this resolution. The World Wildlife Fund, he is wondering if that a worthy recipient. There is a lot of controversy about the World Wildlife Fund. It started from someone in the Netherlands. They were hunters. There was an article in Germany where it is shown that a lot of refugees have to go somewhere. There is an estimation of 40 million conservation refuges since the colonial era because of this. He can send a link as to a whole bunch of things they are allegedly doing wrong. He is wondering whether the World Wildlife Fund is a worthy recipient and he is wondering if there are other conservation groups that may be less controversial.

James Wilkins

There could be and he picked them because they were rated as being the most efficient with the use of funds for conservation purposes.

Arend Van Gemmert

He also looked Charity Navigator and there are several conservation charities that scored a four.

James Wilkins

He would be happy to talk about who would be a recipient.

John Devlin

There may be legal problems with a state supported institution collecting money for a private charity. Pone way around this if you are willing to do it would be to work with TAF. TAF is a private foundation. He doesn't know that there is a legal problem here, there is the possibility of one. One solution would be to work with TAF. That would help insulate some serious problems if you Are willing to work with them on some joint proposal.

Brooks Elward

Some of his colleagues got together and drew up a brief document that raises a few of the concerns here. The Spiegel article was published in 2012. There is another article as well called The Dark Side of the Panda in May of 2012 and both were strongly against WWF. His colleagues and he agree that we need to find somebody else. Another comment that came out is that there is a Louisiana Law that is RS14 102.1 that has wording that suggests that we are in violation of that law. It lists information about cruelty to animals. With respect to LSU keeping animals in captivity is in violation of this law. You need to argue how LSU fails to supply the tiger with adequate food, drink, and proper shelter, whatever to support that we are not in violation of that law and the next part about keeping a tiger captive for human amusement. The WWF is believed not to be a worthy recipient.

Senator

He suggested that money go to fund research in conservation at the university. Why can't we just use this money for a research program at LSU?

James Wilkins

It might be possible but it seems like it would be somewhat dissipated in on the ground conservation efforts that would occur in the areas where tigers live. I would want to see those direct impacts.

Senator

Is there any research here?

James Wilkins

I do not know.

David Terry

One of the problems that troubles him about a live mascot is that we focus in on this one creature. We are saying this creature was rescued from someplace else that was much worse. One thing he likes about the resolution is that it tries to put the emphasis on ecology as opposed to veterinary medicine. He would like to hear religious studies, about systemic things involving the animal, philosophical implications of cruelty, and it goes on and on. There are many folks here who have expertise. Some of the money going to the college, essentially if having the tiger there is, is essentially supporting us in studies and a number of us who are employed are taking care of this creature. One way to make this stronger is to try to have equals amounts of research into faculty lines in looking at preserving the habit the tigers would live in in the environment. Of course there are a whole lot of other species. We may or may not be able to get someone to approve a faculty line in ecology in the tiger habitat, but we could at a minimum have a display case that is prominently featured, that talks about the tiger habitat, that is featuring the current research, and that educates the public. If we did that we might also be able to partner with some way of taking donations through tickets we could work more with some organizations to tell people places they could donate. This would more properly educate people instead of people being educated somehow by magically looking at the soul of the tiger, but actually building something that is more comprehensive.

James Wilkins

Wildlife conservation is very complicated because it involves local cultures and economies and so forth that are forgotten. He would actually like to see something that would actually impact the areas where tigers live and are endangered. If it can be done that way it is fine, but it actually has to be transferred to the areas where we have a problem.

Sabrina Taylor

About the negative comments on the World Wildlife Fund, they may be true, but they have done a lot that is very good. We don't have to go with WWF but we don't have to tar them that much because they have done a lot of positive things.

Arend Van Gemmert

Monsanto is involved partly with WWF. I believe they have done much good things. There has been a lot of controversy in Europe.

Fahkri Al-Bagdadi

Will the people have choice or be forced to make a donation?

James Wilkins

If TAF was to increase the price of the ticket by one dollar each, it would be essentially a coerced thing. They have the authority to set their football ticket prices and they could then turn around and donate that money.

Senator

How much money are we talking about? It could be a lot.

James Wilkins

The stadium holds about 102,000 and there are seven home games, at least \$100, 000.

Senator

So it could go to more than one purpose. It could go to the habitat, some educational programs, or for establishing an exhibit there at Mike's cage.

James Wilkins

It could but I would like the bulk of it to go where the rubber hits the road and that is the habitats for these tigers.

Austin Allen

In their landscape architecture class they took about 45 minutes on this subject. There is a lot of interest from our students who go out and design these things. There is something to your initiative.

James Wilkins

He would be happy to discuss creative ways to do this.

Senator

You could set up an entity at LSU that would make decisions on this and some money could fund faculty lines and some on research.

James Wilkins

This could be used to fund students to travel top these places to assist in conservation.

Mandi Lopez

Could this be used to generate student scholarships to get experience in these areas such conservation ecology? This would help to expand our student awareness.

James Wilkins

He would be in favor if as long as it actually in fact gets to the areas where this is happening.

All moved to adjourn at 5:02 pm.