

SCAP PRE-PROPOSAL TEMPLATE

The pre-proposal for a degree program administered through the School of Collaborative Academic Programs (SCAP) should be a brief document, no more than two pages.

Cover Page - Include information as follows:

- Tentative name of the degree program
- Type of program (e.g., undergraduate, graduate, certificate)
- Faculty Lead: Name, Title/Position, College, Department, Email Address, Contact phone number
- Collaborating Faculty: same details as for the Faculty Lead

Two-Page Pre-Proposal Document - Provide answers to the following questions:

- i. Describe the intellectual merit and learning objective(s) of the proposed program.
- ii. How is the proposed program consistent with the existing role, scope, and mission of LSU and the School of Collaborative Academic Programs?
- iii. Describe the rationale behind the proposed program -i.e. Does it serve a potential body of students in terms of expressed interests or job opportunities?
- iv. Are there any other programs at LSU similar to the proposed program? If so, explain why duplication is necessary.
- v. Participation and administrative logistics for the proposed degree program
 - a. Identify the campus departments, senior schools, and senior colleges involved.
 - b. Are there any other partners in this collaboration on or off campus?
 - c. Does this program rely in part on the development and administrative team of LSU Online?
 - d. Have unit heads from each of the collaborating units been notified of the proposed degree program?