

GRADE EXCLUSION POLICY – RECOMMENDED REVISED WORDING

Therefore, be it resolved that a grade exclusion policy be created. This policy will allow *undergraduate* students to request the first attempt of a repeated course, *in which a grade lower than C has been earned*, be excluded from their GPA, not to exceed three courses or 12 credit hours *in total*. *The following procedures relating to this policy are recommended:*

- *Students must specifically request exclusions.* Students will be allowed to request the GPA exclusion for a repeated course until the *last day to add in the semester they are repeating the course*. *Requests must be approved by the student's senior college, and for student athletes also by the Academic Center for Student Athletes. Senior Colleges and the ACSA may deny an exclusion request. As part of the approval process, students will be advised that the exclusion may not help them with admission to post-graduate programs, which may disregard the exclusion in calculating applicant GPA.*
- *The student can invoke the policy multiple times on the same course (up to the limit) with approval of their senior college.*
- *Academic programs may opt to exempt certain courses from this policy; with exemption noted in the course description on the appropriate website and in the General Catalog.*
- *Special topic, independent study, and research type courses will also be excluded from this policy. Transfer courses will also not be eligible for the exclusion policy.*
- *Grade exclusion cannot be applied to courses in which the student was found responsible for academic dishonesty under the Code of Student Conduct.*
- *Any academic action taken at the end of the first term the course was completed will also not change when the exclusion policy is invoked.*
- *Under the exclusion, the grade for the last repeat will be the one factored into GPA calculation, regardless of whether or not it improves upon the original grade. Only overall GPA calculations will be effected by exclusion; past semester GPAs will not be recalculated.*
- *Withdrawal from a course for which an exclusion has been approved will not change the original grade, but will still count towards the three courses or 12 credit hour exclusion limit.*
- *An excluded course may not be removed or changed to another course once an exclusion request is accepted.*
- *The exclusion-adjusted GPA will be used in determining both Latin Honors and University Medalists.*
- *This resolution does not impact the current policies for handling transfer courses from universities with grade exclusion policies.*
- *Excluded course grades will be noted on the transcript with a single character (e.g., "**" or "E") next to the grade along with the "RPT" (repeated) notation. The exclusion notation will be explained in the transcript legend.*