

**Admissions, Standards, & Honors Committee Meeting**

**LSU Union Orleans Room**

**February 28, 2005 12:30 - 2:00 pm**

1. Minutes from the February 14, 2005 meeting were approved as distributed. Motion, Larock; Second, Koray; Vote, unanimous.
2. The committee discussed the request from Warren Waggenspack (on behalf of the College of Engineering) that the committee review and clarify the final exam policy in the catalog. After a discussion, the committee decided to forward the request to the Educational Policy Committee.
3. On February 17 the Faculty Senate referred Senate Resolution 05-04, Clarification of Grade Appeal Policy, to the committee. After a lengthy discussion, the committee concluded that the problem with the current policy was that an appeal of the decision by the chair could only be made by the student, not the faculty member. Further, the faculty member's right to appeal the dean's decision is limited.

Accordingly, the committee resolved to:

1. Recommend to the Faculty Senate that SR05-04 be withdrawn;
2. Amend section 3 of the current grade appeal policy so that either the student or the faculty member can appeal a decision by a department chair.

Motion, Perlis; Second, Thompson; Vote, unanimous. Christie agreed to draft the revision for the next meeting.

4. There was further discussion of withdrawal policies; no conclusions were drawn.
5. The committee discussed concerns expressed by members of one department that they had not received the grade reports required by SR03-04. Frank Cartledge provided a copy of the memo dated 8/6/2004 that he had sent to Department Heads/Chairs requesting that they circulate the grade reports to their faculty. The Summer 2004 grade reports were attached to the memo.
6. The meeting adjourned at 2:00 pm.

Respectfully submitted,

Andrew Christie, Chair