

INSTRUCTIONS

PSYC 4999

1. Written permission from the faculty member **MUST** be obtained prior to submitting this form to the Psychology Department.
2. It is the **STUDENT'S** responsibility to register for the course and the correct section number via **myLSU**. The Psychology Office **WILL NOT** do this for you.
3. After submitting the form **AND** registering for the course, the Psychology Department will lift the pending status from your schedule **IF** you have not exceeded the credit limit and you meet the G.P.A. requirement for this course (See Reverse). The credit hour limit cannot exceed three (3) credit hours.
4. Please be advised that if you have submitted your form with the signature of one faculty member and a specified of credit hours and the pending status has been lifted, any changes you make after that point **WILL** require a corrected form with the faculty member's signature. (Ex: change in number of credit hours or change from one section to another).
5. Please be advised that the Psychology Department will not lift your pending status until receiving the signed form **AND** until you have registered on **myLSU**.
6. Failure to complete this entire process by the deadline to register for classes will result in **myLSU** purging your name from the class. If this form has not been submitted by the last day to add classes, you are not registered in this course. **YOU WILL NOT BE ALLOWED TO ADD THE CLASS BACK TO YOUR SCHEDULE.**
7. It is your responsibility to turn in the form to the Psychology Department on time.

I authorize that all information provided on this form, including any and all personal and academic data, may be shared with the LSU Psychology Department and Psychology faculty that will be overseeing the independent study to facilitate the scheduling process. This data will be securely retained indefinitely. To learn more about privacy at LSU, please see the LSU Privacy Statement at www.lsu.edu/privacy.

I authorize

PSYC 4999

*****PLEASE SEE INSTRUCTIONS ON REVERSE SIDE!!*****

Each professor will have their own requirements for granting a student permission to take Independent Research. However, students who do not have a **2.5 LSU G.P.A. and a 2.5 overall G.P.A. will automatically be purged from the class.**

PSYC 4999 will require experience in laboratories or community agencies. A paper may also be required.

During regular semesters, three (3) hours of study/experience per week are required for each credit hour enrolled. During the summer, six (6) hours of study/experience per week are required for each credit hour enrolled.

*****ONLY A MAXIMUM OF SIX (6) CREDIT HOURS IN THIS COURSE WILL COUNT TOWARD A DEGREE.*****

STUDENT'S NAME: _____ LSU ID # _____

LOCAL PHONE: _____ E-MAIL ADDRESS: _____

SEMESTER: FALL SPRING SUMMER

SECTION# _____ (required) FACULTY/INSTRUCTOR: _____

OF CREDIT HOURS (1-6)

STUDENT:

My signature hereon indicates that I have read and understand all instructions on **BOTH THE FRONT AND BACK** of this form. Furthermore, I understand the requirements and the grading policy of the above faculty member. I also understand that I may take this class more than once but only for a maximum of six (6) credit hours total and that I must have a **LSU G.P.A. of 2.5 and an overall G.P.A. of 2.5** when I register for this course. Failure to comply with these rules will result in my being purged from the course.

STUDENT SIGNATURE: _____ DATE: _____

FACULTY MEMBER/INSTRUCTOR:

Explanations of the requirements and my grading policy have been discussed with the student. I agree to take responsibility for supervising and grading the above student's work.

FACULTY SIGNATURE: _____ DATE: _____

<u>FOR OFFICE USE ONLY</u>		
PRIOR PSYC 4999 CREDIT: _____	LSU G.P.A. _____	DATE FLAG LIFTED: _____
TOTAL PSYC 4999 CREDIT: _____	OVERALL G.P.A. _____	LIFTED BY: _____