



"TAKE" FILM FESTIVAL SUBMISSION GUIDELINES

SUBMISSION INFORMATION GUIDELINES

- Submissions open at 9:00am on Monday, March 14, 2022. Submissions must be made through the [Online Application Form](#) and include a link to an online location where the submission can be viewed/downloaded.
- Submissions of films which were completed anytime between May 2, 2021 and the submission deadline will be accepted from current students and alumni from Louisiana State University, and any other university or college in Louisiana.
- Submission deadline is **Friday, April 15**.
- Submissions will be accepted through **Wednesday, April 20** however submissions after Friday, April 15 are not guaranteed to be reviewed.
- All submissions must include a link to an online hosting site (Vimeo, Youtube). If your project is password protected, remember to include the password.
- Submission is open to any genre and any content but a submission does not guarantee inclusion. Run time must be between 30 seconds and 15 minutes in length, including titles and credits.
- If you are selected for the Festival, you will be notified by April 26th. You will then be required provide a festival ready copy of your film and a digital poster for promotional purposes. These will be due no later than April 30th, 2022. Additional submission information will be given to those films that are accepted. **If you do not meet this condition, your film will be dropped from the festival program.**
- One form = One Submission. If submitting multiple films, please complete a separate form for each submission.

- If your film uses copyrighted material, you must show proof of copyright clearance to be included in the festival program.
- Submissions which meet the criteria listed above will be accepted, but submission does not guarantee inclusion in the festival. Successful submissions will be notified by April 26th.

AWARD ELIGIBILITY

- Awards will be presented for best Directing, Cinematography, Actor, Editor, Production Design, Writer, and Picture, as well as an overall Audience Award winner and Best Alumni Film.
- Any film produced by an individual who was an undergrad student at any Louisiana university at the time of filming is eligible for the Best Picture and Audience Awards.
- Only films submitted by alumni from LSU, and other Louisiana universities and colleges are eligible for the Best Alumni Film Award – there is no cutoff for graduation year.
- Alumni are not eligible for craft awards, but students currently enrolled at LSU, and other Louisiana universities who worked on alumni films are eligible for craft awards.

FORMAT SPECIFICATIONS

- Video Resolution: 2K or 4K 24 fps *Audio: 48 kHz 16 bit stereo *QuickTime File (.mov) with H.264 Code

Steps to export H.264 .mov file from Premiere:

1. In the “Format” dropdown menu choose “QuickTime”
2. In the “Video” tab, change the Codec dropdown menu to “H.264”
3. Scroll down to “Basic Settings” section and enter 1920 width and 1080 height with quality to 100
4. Scroll down to the “Bitrate Settings” section and check the “Limit data rate to box” and change the value to 25,000 kbps
5. Export project to destination