

September 8, 2017

## **BOARD OF SUPERVISORS SCHOLARSHIP PROGRAM REGULATIONS**

### **PURPOSE AND MISSION**

The purpose of the LSU Board of Supervisors Scholarship program is to recognize and support students attending LSU entities who by their educational pursuits contribute positively to Louisiana's and society's prosperity and well-being.

The scholarship program's mission is to financially assist LSU degree-seeking individuals in achieving academic and career success by providing annual tuition-based scholarships in consideration of a student's academic potential, individual achievement or personal circumstances.

### **GENERAL PROGRAM GUIDELINES**

1. Scholarships will be awarded in consideration of academic potential, individual achievement or personal circumstances.
2. Scholarships are awarded for a full academic year unless awarded for a single semester only (fall, spring, and summer). If a student graduates or becomes ineligible, the scholarship may be awarded to another qualified student for the remainder of the academic year. If an awardee does not attend the summer semester, his or her scholarship may be awarded to another qualified student.
3. Normally students may receive only one tuition exemption scholarship from sources within LSU, which includes exemptions used for non-resident fees as allowed by Item #5 of this section.
4. Students who are eligible for a Taylor Opportunity Program for Students (TOPS) award may also be awarded a Board of Supervisors scholarship **only** in the event a TOPS award does not cover the full cost of tuition in any given semester. If awarded, the Board of Supervisors Scholarship may only be used in conjunction with, not in lieu of, a TOPS award to cover the full cost of tuition.
5. Each member of the Board of Supervisors and the President of LSU shall be authorized to award 15 tuition exemption scholarships each academic year, of which two (2) may be used as exemptions for the non-resident fee assessed to qualified undergraduate students. Any person holding the title of President Emeritus shall be authorized to award five (5) tuition

exemption scholarships each academic year. It shall be the responsibility of the respective institution's admissions and financial aid staffs to determine if a student nominated to receive the scholarship meets the minimum qualifications set forth in this policy.

6. Members of the Board of Supervisors are prohibited from awarding scholarships to members of their immediate family. (The immediate family is defined as children, brothers, sisters, parents, spouse, and parents of one's spouse).
7. Members of the Board of Supervisors are prohibited from awarding scholarships to the following elected officials or members of their immediate family, unless financial need is clearly demonstrated:
  - a. U.S. Senators
  - b. U.S. Representatives
  - c. Members of the Louisiana Legislature
  - d. Statewide Elected Officials
8. The Student Member of the Board of Supervisors, who is elected by the Council of Student Government Presidents, is encouraged to award at least one scholarship at each degree granting LSU campus.
9. By Board Resolution, the student board member of the LSU Board of Supervisors is granted a board scholarship during the time they serve on the board until completion of the program in which they were enrolled when they were elected to the Board of Supervisors. If the student board member does not utilize the scholarship during their term on the board, they may be awarded a scholarship for a subsequent program within two years of the completion of their service on the Board for a maximum of two years. Students must comply with all of the requirements of the Board of Supervisors scholarship policy in order to earn and maintain the scholarship.

### **APPLICATION and SELECTION PROCEDURES**

1. To apply for a Board of Supervisors Scholarship, students should complete the application form that is available through the the LSU Board of Supervisors' website ([www.lsu.edu/bos](http://www.lsu.edu/bos)).
2. Students must also submit a personal statement with the application form. Personal statements are essays no greater than 750 words. A successful personal statement should allow the scholarship donor to have an inside glimpse of the applicant's life experiences and accomplishments. The personal statement assists board members in understanding the student's personal circumstances, core interests, skills and values.
3. All completed application forms, including the personal statement, should be submitted via the online application process provided on the LSU Board of Supervisors; website ([www.lsu.edu/bos](http://www.lsu.edu/bos)). Once the application is submitted online the Board office will forward the application to the financial aid office which will verify the information.

4. Applications are due to the LSU Board of Supervisors office according to the following schedule:
  - June 1 for fall semester
  - November 5 for spring semester
  - April 1 for summer semester

A board member may consider a late application.

5. Members of the Board of Supervisors are encouraged to work with the LSU University Administration Office and LSU Chancellors in identifying qualified scholarship recipients.
6. Scholarship applications will be awarded according to the following schedule:
  - August 1 for fall semester
  - January 5 for spring semester (if they did not apply starting with fall)
  - May 1 for summer semester

A board member may elect to award a scholarship after the deadlines established by this policy.

7. It shall be the responsibility of the Board staff to notify the appropriate Board member when students fail to meet the eligibility requirements of the scholarship program.
8. As part of the official records of the scholarship program, the Board of Supervisors Office will keep a completed application form for each student awarded a scholarship for the entirety of the academic year.
9. Students who submit applications and do not receive a scholarship will be required to submit another application for subsequent academic years, if they would like to be reconsidered for a Board of Supervisors Scholarship.

## **QUALIFICATIONS**

The Board of Supervisors Scholarship Program is available to both full-time and part-time students who are registered and enrolled in the undergraduate, graduate, and professional programs offered by the various LSU System campuses and who meet the qualifications listed below:

**NOTE: THESE ARE MINIMUM QUALIFICATIONS. INDIVIDUAL BOARD MEMBERS MAY ESTABLISH MORE STRINGENT REQUIREMENTS.**

### A. **Freshman**

Entering freshmen must have been **officially** admitted to the University.

Freshmen must earn a cumulative (overall) grade-point average of at least a 2.3 on all work taken during this classification to maintain their scholarships.

**B. Upperclassman**

Students classified as sophomores, juniors, and seniors must earn a cumulative grade-point average of at least 2.5 to receive and maintain a Board of Supervisors Scholarship.

Upperclassmen with a cumulative grade-point-average which is greater than or equal to 2.3, but less than a 2.5 may be considered for a scholarship provided that they meet all of the following criteria:

- a. They have earned at least a 3.0 average, while enrolled for a minimum of 12 hours, for the full semester immediately preceding the award of the scholarship.
- b. They are making satisfactory progress towards earning a degree.
- c. They maintain a 3.0 semester average until their cumulative grade point average reaches the required 2.5 for upperclassmen.

**C. Professional and Graduate Students**

Students attending graduate or professional school at the various LSU System campuses must receive unconditional admission in order to qualify for a Board Scholarship. Retention of the scholarship shall be based on students maintaining "good standing" with their respective academic programs.

**ELIGIBILITY FOR SCHOLARSHIPS**

Students lose their eligibility for a Board of Supervisors scholarship if they:

- a. **Exceed the maximum number of semesters or academic years provided under the terms of the scholarship that are listed in these regulations.**
- b. **Fail to maintain the required scholastic average.**

**TERMS**

Undergraduate students may receive a Board Scholarship for a maximum of eight regular semesters and four summer terms.

Professional and graduate students may receive a Board Scholarship for the number of academic years that are considered normal academic progress toward receiving a degree.

## **VALUE**

The value of the Board Scholarship shall be equal to tuition only and shall not be inclusive of University fees, as fixed by the Board, for undergraduate and graduate students, unless the exemption is applied to non-resident fees as specified by the awarding Board member. The student shall be required to pay all other required fees, unless otherwise exempted by specific campus regulations.

For the professional schools: Law, Medicine, Doctor of Nursing Practice, Physician Assistant, Doctor of Physical Therapy, Dentistry, Master of Occupational Therapy, Master of Business Administration and Veterinary Medicine; the value of the Board Scholarship shall be equal to the graduate student tuition rate at Louisiana State University A&M College, as fixed by the Board for fifteen credit hours per semester and shall not be inclusive of University fees. The student shall be required to pay all other required fees, unless otherwise exempted by specific campus regulations.

## **SCHOLARSHIP REVIEW COMMITTEE**

The Chairman of the Board of Supervisors shall appoint a Scholarship Review Ad Hoc Committee. The Scholarship Review Ad Hoc Committee will be comprised of members of the Academic Affairs Committee appointed by the chairman of that committee.

It shall be the responsibility of the Scholarship Review Ad Hoc Committee to:

- a. Periodically review the Board of Supervisors Scholarship Policy as requested by the BOS chairman and make recommendations for changes when necessary
- b. Provide BOS members with statistics on the distribution of scholarships at the end of each academic year

## **EXCEPTIONS**

1. Students who are eligible for a TOPS award may also be awarded a Board of Supervisors scholarship **only** in the event a TOPS award does not cover the full cost of tuition in any given semester. If awarded, the Board of Supervisors Scholarship may only be used in conjunction with, not in lieu of, a TOPS award to cover the full cost of tuition.
2. The Board of Supervisors Scholarship does not cover courses taken during intersession.
3. Students enrolled in specialized, self-supported educational programs such as the Executive MBA Program or the LSU Online Program are not eligible for a Board of Supervisors Scholarship.

4. Scholarship recipients attending professional schools who opt to enroll in a dual/conjoint degree program, such as the JD-MBA, can only apply the value of their scholarship to one of the degree programs. The student must designate to which program the scholarship shall apply. The cost of enrolling in the additional degree program is the sole responsibility of the student.

## **APPLICATION PROCESS**

- All applications received by the Board of Supervisors are submitted online.
- Applications are sent for review to ensure campus financial aid information has been completed prior to a scholarship being awarded.
- An individual file is maintained for all awarded scholarships which includes the following information:
  - Application with financial aid office documentation
  - Application attachments
  - Supervisor approval form
  - Copy of letter to campus awarding scholarship
  - Copy of award letter to recipient
  - Documentation of semesters awarded and GPA/good standing to track eligibility
  - Copies of correspondence related to award

## **RETENTION OF RECORDS**

All awarded applications retained for the duration of the award and for 5 years after the award has expired.

All non-awarded applications retained for 3 years after the end of the academic year in which the application was filed.

## **AWARD REPORTING**

In compliance with ACT 340 of the 2013 Regular Legislative Session, the Board of Supervisors annually provides to the Louisiana Legislature and posts on its website a list of all Board of Supervisor scholarship recipients and the value of the scholarship.