ASP Meeting
February 7, 2019

Jaime Estave, Director of SPA

LSU ALL MATERIALS PROVIDED IN CONJUNCTION WITH THIS PROJECT MAY CONTAIN PROPRIETARY INFORMATION AND ARE FOR INTERNAL USE ONLY

Agenda

1. FY 18 Audit Finding –Key Personnel/Effort Reporting
2. Key Personnel Tracking in Workday – Coming Soon
3. Effort Certifications - Reviewing/Verifying
4. Workday Changes – Current & Pending
5. AS-21 Policy Update
6. Questions

FY18 Audit Finding

FY 18 Audit Finding:

Noncompliance with and Inadequate Controls over Federal Special Tests and Provisions Requirements:

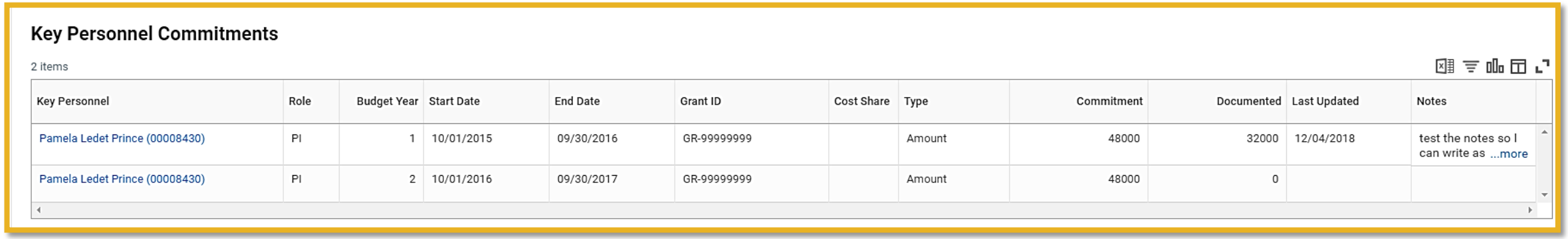
- Key Personnel
- Effort Reporting

Key Personnel Tracking

Key Personnel Tracking

- FY 18 Audit Finding
- Balancing Key Personnel - budgeted commitments to actual expenditures
- Key Personnel Tracking in Workday– (COMING SOON)
  - Key Personnel Commitment tab
  - Key Personnel Commitment report

Key Personnel Commitment Tab – Coming Soon



Key Personnel Commitments

2 items

Key Personnel	Role	Budget Year	Start Date	End Date	Grant ID	Cost Share	Type	Commitment	Documented	Last Updated	Notes
Pamela Ledet Prince (00008430)	PI	1	10/01/2015	09/30/2016	GR-99999999		Amount	48000	32000	12/04/2018	test the notes so I can write as ...more
Pamela Ledet Prince (00008430)	PI	2	10/01/2016	09/30/2017	GR-99999999		Amount	48000	0		

- The Key Personnel Commitments will be visible on the Award
- A report with the ability to pull by Worker (Key Personnel) and dates will be available
- As ledgers are audited, SPA will update the documented amounts

Effort Certifications

Effort Certifications – Effort Reporting

December 2018 ORED Announcement: Effort Certification and Reporting in Workday

Why is Effort Reporting Important?

Effort reporting is a federal requirement. As a recipient of federal funding, LSU is required to verify that all payroll costs charged to federal agreements correspond to actual work (effort) performed on the sponsored agreement. This ensures external sponsors only reimburse LSU for the effort expended on projects.

Effort Certifications – Effort Reporting

Effort Certification in Workday:
The University supports the Effort Certification process in Workday as an after-the-fact reflection of an employee's workload percent distribution during a particular reporting period. The employee (or his/her delegate with first-hand knowledge of an employee's effort) must verify the accuracy of effort percentages and certify that the information captured on the effort certifications is a direct reflection of the work performed within the reporting period of certification.

Sponsored Program Accounting: On a quarterly basis, SPA prepares effort reports that are based on the payroll amount charged to the grant for the applicable timeframe.

Effort Certification Reviewer: Effort reports are first routed to an administrator known as an Effort Certification Reviewer (ECR) for a pre-review of the effort report to ensure the payroll charges correctly reflect the distributions as informed by the Investigator of the project. If changes are needed, the ECR will process the correction(s) before submitting the effort report to the employee for certification. If changes are not needed, the ECR will submit the effort report to the employee for certification.

Employee: If the effort certification properly reflects the employee's effort performed for the time period, the employee will certify their effort. However, if a correction needs to be made, the employee should not certify the effort and instead work with the ECR to ensure a Payroll Accounting Adjustment (PAA) is created to correct the effort for that reporting period.

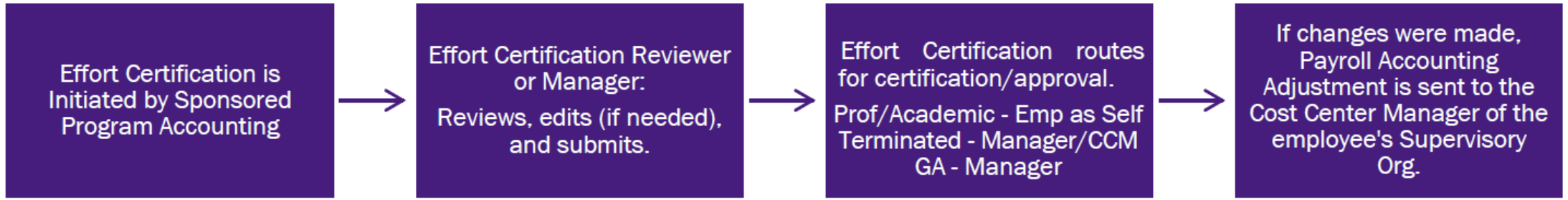
If a PAA is processed for an effective period in which effort has already been processed or certified, then the department needs to submit a request for the effort certification to be canceled and regenerated to effortassistance@lsu.edu. Once the effort certification is regenerated the employee will certify the new effort certification.

Effort Certifications – Business Process

LSU Workday **EFFORT CERTIFICATION BUSINESS PROCESS**

EFFORT CERTIFICATION BUSINESS PROCESS

Effort documents an employee's workload percent distribution during a particular reporting period. All Professional, Academic, and Classified Employees charged to a grant will receive an effort certification on a quarterly basis. The Effort routes based on the employee's payroll splits for the period. The following is the Effort Certification Business Process.



Effort Certifications – Effort Schedule

- Employees are responsible for certifying on a quarterly basis that their salary distribution is an accurate reflection of the time worked for the period. Failure to complete and certify effort correctly and in a timely manner could result in loss of funds to the University. Therefore, it is imperative to certify all pending effort certifications timely.

Wage			
Period	Payroll Date	Initiation Date	Due Date
6/23/2018 - 9/28/2018	10/5/2018	10/31/2018	11/30/2018
9/29/2018 - 12/21/2018	12/21/2018	1/31/2019	3/2/2019
12/22/2018 - 3/29/2019	4/5/2019	4/30/2019	5/30/2019
3/30/2019 - 6/21/2019	6/28/2019	7/31/2019	8/30/2019

Academic			
Period	Payroll Date	Initiation Date	Due Date
6/15/2018 - 9/14/2018	9/21/2018	10/31/2018	11/30/2018
9/15/2018 - 12/14/2018	12/21/2018	1/31/2019	3/2/2019
12/15/2018 - 3/14/2019	3/21/2019	4/30/2019	5/30/2019
3/15/2019 - 6/14/2019	6/21/2019	7/31/2019	8/30/2019

Professional			
Period	Payroll Date	Initiation Date	Due Date
7/1/2018 - 9/30/2018	9/28/2018	10/31/2018	11/30/2018
10/1/2018 - 12/31/2018	12/21/2018	1/31/2019	3/2/2019
1/1/2019 - 3/31/2019	3/29/2019	4/30/2019	5/30/2019
4/1/2019 - 6/30/2019	6/28/2019	7/31/2019	8/30/2019

Academic-Summer			
Period	Payroll Date	Initiation Date	Due Date
5/15/2018 - 8/14/2018	8/21/2018	9/28/2018	10/28/2018

Effort Reporting/Reviewing Ledgers Monthly:

- Reviewing ledgers/accounts **Monthly**
  - Expense by Award
  - SPA Journal Line Detail

- Effort Certifications are run Quarterly - EXAMPLE

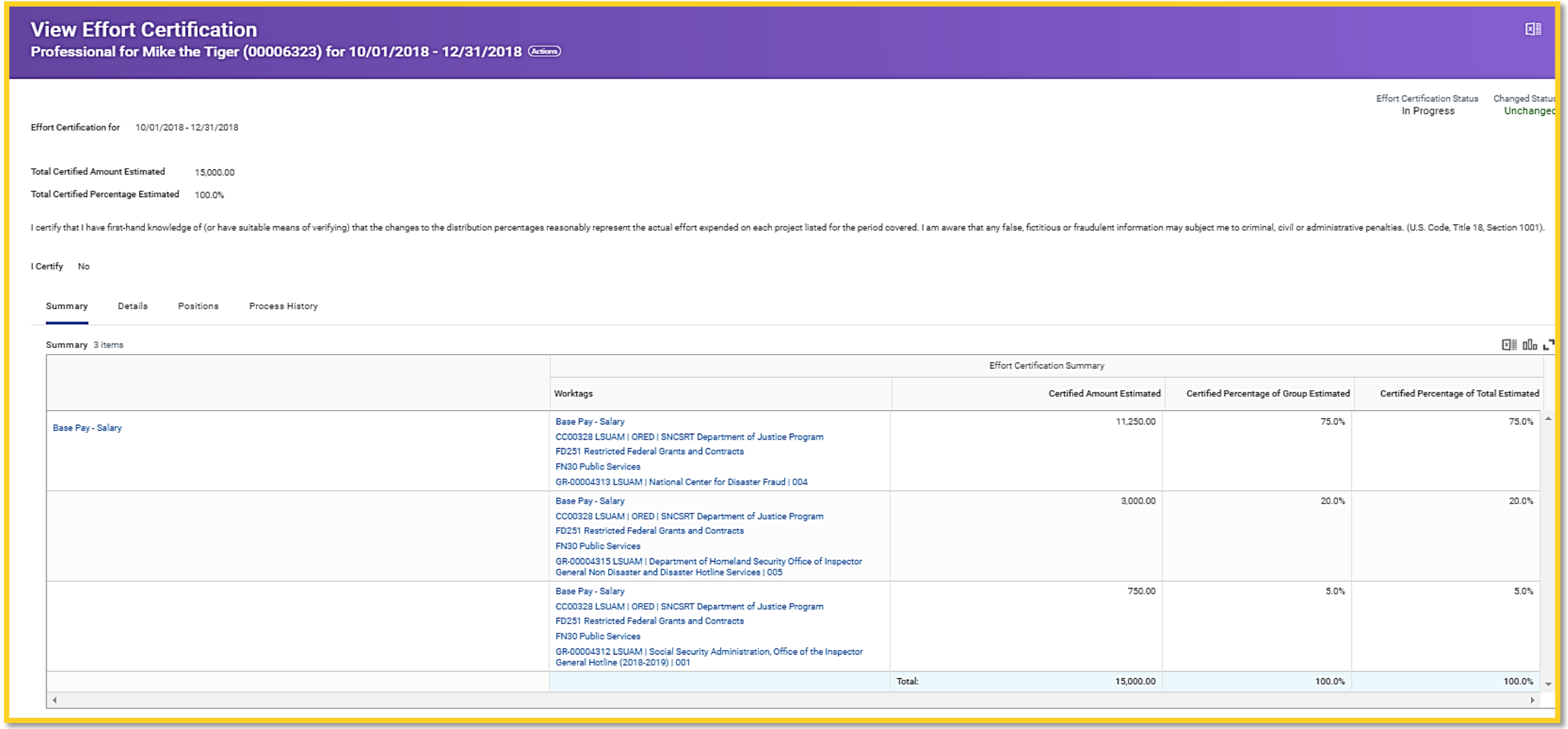
  Ledgers/Reports: October – Reviewed in November
  November – Reviewed in December
  December – Reviewed in January

  Effort Certification:
  January 31, 2019 Effort Certifications will be generated for the Oct-Dec reporting period. Any PAAs generated during the above time frame we be reflective on the Effort Certification.

SPA – Journal Lines

1	*SPA - Journal Lines*											
2	**Company**	Operational Companies										
3	**Ledger**	Actuals										
4	**Period**	FY 2018-2019 - Dec										
5	**Time Period**	Current Period YTD										
6	**Worktags**	Employee: Mike the Tiger (00006323)										
7	**Ledger Accounts ar**	LSU Parent Account Set: Total Expense										
8	**Accounting Date Or**	10/1/2018										
9	**Accounting Date Or**	12/31/2018										
10	**Company**	**Ledger Account**	**Spend Category**	**Accounting Date**	**Budget Date**	**Amount**	**Journal Status**	**Journal Source**	**Operational Journal #**	**Employee**	**Grant**	
11	Louisiana State Unive	5000:Salaries and '	Salaries and Wages - Profes	10/31/2018	10/31/2018	250.00	Posted	Payroll Actual	FY 2018-2019-0000143940	Mike the Tiger (00006323)	GR-00004312 LSUAM | Soc	CC0(
12	Louisiana State Unive	5000:Salaries and '	Salaries and Wages - Profes	10/31/2018	10/31/2018	3,750.00	Posted	Payroll Actual	FY 2018-2019-0000143940	Mike the Tiger (00006323)	GR-00004313 LSUAM | Nati	CC0(
13	Louisiana State Unive	5000:Salaries and '	Salaries and Wages - Profes	10/31/2018	10/31/2018	1,000.00	Posted	Payroll Actual	FY 2018-2019-0000143940	Mike the Tiger (00006323)	GR-00004315 LSUAM | Dep	CC0(
14						5,000.00	October					
15	Louisiana State Unive	5000:Salaries and '	Salaries and Wages - Profes	11/30/2018	11/30/2018	250.00	Posted	Payroll Actual	FY 2018-2019-0000177925	Mike the Tiger (00006323)	GR-00004312 LSUAM | Soc	CC0(
16	Louisiana State Unive	5000:Salaries and '	Salaries and Wages - Profes	11/30/2018	11/30/2018	1,000.00	Posted	Payroll Actual	FY 2018-2019-0000177925	Mike the Tiger (00006323)	GR-00004315 LSUAM | Dep	CC0(
17	Louisiana State Unive	5000:Salaries and '	Salaries and Wages - Profes	11/30/2018	11/30/2018	3,750.00	Posted	Payroll Actual	FY 2018-2019-0000177925	Mike the Tiger (00006323)	GR-00004313 LSUAM | Nati	CC0(
18						5,000.00	November					
19	Louisiana State Unive	5000:Salaries and '	Salaries and Wages - Profes	12/1/2018	9/30/2018	(3,750.00)	Posted	Payroll Accounting A	FY 2018-2019-0000206747	Mike the Tiger (00006323)	GR-00002239 LSUAM | Nati	CC0(
20	Louisiana State Unive	5000:Salaries and '	Salaries and Wages - Profes	12/1/2018	9/30/2018	3,750.00	Posted	Payroll Accounting A	FY 2018-2019-0000206747	Mike the Tiger (00006323)	GR-00002241 LSUAM | DHS	CC0(
21	Louisiana State Unive	5000:Salaries and '	Salaries and Wages - Profes	12/31/2018	12/31/2018	3,750.00	Posted	Payroll Actual	FY 2018-2019-0000204969	Mike the Tiger (00006323)	GR-00004313 LSUAM | Nati	CC0(
22	Louisiana State Unive	5000:Salaries and '	Salaries and Wages - Profes	12/31/2018	12/31/2018	250.00	Posted	Payroll Actual	FY 2018-2019-0000204969	Mike the Tiger (00006323)	GR-00004312 LSUAM | Soc	CC0(
23	Louisiana State Unive	5000:Salaries and '	Salaries and Wages - Profes	12/31/2018	12/31/2018	1,000.00	Posted	Payroll Actual	FY 2018-2019-0000204969	Mike the Tiger (00006323)	GR-00004315 LSUAM | Dep	CC0(
24						5,000.00	December					

Review Effort Certification – Summary Tab



View Effort Certification

Professional for Mike the Tiger (00006323) for 10/01/2018 - 12/31/2018 Actions

Effort Certification Status: In Progress

Changed Status: Unchanged

Effort Certification for 10/01/2018 - 12/31/2018

Total Certified Amount Estimated 15,000.00

Total Certified Percentage Estimated 100.0%

I certify that I have first-hand knowledge of (or have suitable means of verifying) that the changes to the distribution percentages reasonably represent the actual effort expended on each project listed for the period covered. I am aware that any false, fictitious or fraudulent information may subject me to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001).

I Certify No

Summary | Details | Positions | Process History

Summary 3 items

	Effort Certification Summary			
	Worktags	Certified Amount Estimated	Certified Percentage of Group Estimated	Certified Percentage of Total Estimated
Base Pay - Salary	Base Pay - Salary CC00328 LSUAM | ORED | SNCSRT Department of Justice Program FD251 Restricted Federal Grants and Contracts FN30 Public Services GR-00004313 LSUAM | National Center for Disaster Fraud | 004	11,250.00	75.0%	75.0%
	Base Pay - Salary CC00328 LSUAM | ORED | SNCSRT Department of Justice Program FD251 Restricted Federal Grants and Contracts FN30 Public Services GR-00004315 LSUAM | Department of Homeland Security Office of Inspector General Non Disaster and Disaster Hotline Services | 005	3,000.00	20.0%	20.0%
	Base Pay - Salary CC00328 LSUAM | ORED | SNCSRT Department of Justice Program FD251 Restricted Federal Grants and Contracts FN30 Public Services GR-00004312 LSUAM | Social Security Administration, Office of the Inspector General Hotline (2018-2019) | 001	750.00	5.0%	5.0%
	Total:	15,000.00	100.0%	100.0%

Reviewing Effort Certification - Summary

Summary | Details | Positions | Process History

Summary 3 items

	Effort Certification Summary			
	Worktags	Certified Amount Estimated	Certified Percentage of Group Estimated	Certified Percentage of Total Estimated
Base Pay - Salary	Base Pay - Salary CC00328 LSUAM | ORED | SNCSRT Department of Justice Program FD251 Restricted Federal Grants and Contracts FN30 Public Services GR-00004313 LSUAM | National Center for Disaster Fraud | 004	11,250.00	75.0%	75.0%
	Base Pay - Salary CC00328 LSUAM | ORED | SNCSRT Department of Justice Program FD251 Restricted Federal Grants and Contracts FN30 Public Services GR-00004315 LSUAM | Department of Homeland Security Office of Inspector General Non Disaster and Disaster Hotline Services | 005	3,000.00	20.0%	20.0%
	Base Pay - Salary CC00328 LSUAM | ORED | SNCSRT Department of Justice Program FD251 Restricted Federal Grants and Contracts FN30 Public Services GR-00004312 LSUAM | Social Security Administration,	750.00	5.0%	5.0%

Review Effort Certification – Details Tab

Summary | **Details** | Positions | Process History

Details 11 items

Period	Worktags		Original Amount	Original Percent	Change Reason	Certified Percent Estimated	Certified Amount Estimated
	Payroll	Costing					
10/01/2018 - 10/31/2018 (Monthly (Calendar))	Earning: Base Pay - Salary Employee: Mike the Tiger (00006323) Job Profile: Director of Academic Area Pay Group: Professional Position: P00006323 Director of Academic Area More (2)	Cost Center: CC00328 LSUAM | ORED | SNCSRT Department of Justice Program Function: FN30 Public Services Fund: FD251 Restricted Federal Grants and Contracts Grant: GR-00004315 LSUAM | Department of Homeland Security Office of Inspector General Non Disaster and Disaster Hotline Services | 005 Location: William P. Johnston Hall - Office > 0255 William P. Johnston Hall - Office	1,000.00	20.0%		20.0%	1,000.00
	Earning: Base Pay - Salary Employee: Mike the Tiger (00006323) Job Profile: Director of Academic Area Pay Group: Professional Position: P00006323 Director of Academic Area More (2)	Cost Center: CC00328 LSUAM | ORED | SNCSRT Department of Justice Program Function: FN30 Public Services Fund: FD251 Restricted Federal Grants and Contracts Grant: GR-00004312 LSUAM | Social Security Administration, Office of the Inspector General Hotline (2018-2019) | 001 Location: William P. Johnston Hall - Office > 0255 William P. Johnston Hall - Office	250.00	5.0%		5.0%	250.00
	Earning: Base Pay - Salary Employee: Mike the Tiger (00006323) Job Profile: Director of Academic Area Pay Group: Professional Position: P00006323 Director of Academic Area More (2)	Cost Center: CC00328 LSUAM | ORED | SNCSRT Department of Justice Program Function: FN30 Public Services Fund: FD251 Restricted Federal Grants and Contracts Grant: GR-00004313 LSUAM | National Center for Disaster Fraud | 004 Location: William P. Johnston Hall - Office > 0255 William P. Johnston Hall - Office	3,750.00	75.0%		75.0%	3,750.00
			Total: 5,000.00	100.0%		100.0%	5,000.00

Review Effort Certification – Detail Tab

11/01/2018 - 11/30/2018 (Monthly (Calendar))	Earning: Base Pay - Salary Employee: Mike the Tiger (00006323) Job Profile: Director of Academic Area Pay Group: Professional Position: P00006323 Director of Academic Area More (2)	Cost Center: CC00328 LSUAM | ORED | SNCSRT Department of Justice Program Function: FN30 Public Services Fund: FD251 Restricted Federal Grants and Contracts Grant: GR-00004312 LSUAM | Social Security Administration, Office of the Inspector General Hotline (2018-2019) | 001 Location: William P. Johnston Hall - Office > 0255 William P. Johnston Hall - Office	250.00	5.0%		5.0%	250.00
	Earning: Base Pay - Salary Employee: Mike the Tiger (00006323) Job Profile: Director of Academic Area Pay Group: Professional Position: P00006323 Director of Academic Area More (2)	Cost Center: CC00328 LSUAM | ORED | SNCSRT Department of Justice Program Function: FN30 Public Services Fund: FD251 Restricted Federal Grants and Contracts Grant: GR-00004313 LSUAM | National Center for Disaster Fraud | 004 Location: William P. Johnston Hall - Office > 0255 William P. Johnston Hall - Office	3,750.00	75.0%		75.0%	3,750.00
	Earning: Base Pay - Salary Employee: Mike the Tiger (00006323) Job Profile: Director of Academic Area Pay Group: Professional Position: P00006323 Director of Academic Area More (2)	Cost Center: CC00328 LSUAM | ORED | SNCSRT Department of Justice Program Function: FN30 Public Services Fund: FD251 Restricted Federal Grants and Contracts Grant: GR-00004315 LSUAM | Department of Homeland Security Office of Inspector General Non Disaster and Disaster Hotline Services | 005 Location: William P. Johnston Hall - Office > 0255 William P. Johnston Hall - Office	1,000.00	20.0%		20.0%	1,000.00
			Total: 5,000.00	100.0%		100.0%	5,000.00

Review Effort Certification – Details Tab

12/01/2018 - 12/31/2018 (Monthly (Calendar))	Earning: Base Pay - Salary Employee: Mike the Tiger (00006323) Job Profile: Director of Academic Area Pay Group: Professional Position: P00006323 Director of Academic Area More (2)	Cost Center: CC00328 LSUAM | ORED | SNCSRT Department of Justice Program Function: FN30 Public Services Fund: FD251 Restricted Federal Grants and Contracts Grant: GR-00004313 LSUAM | National Center for Disaster Fraud | 004 Location: William P. Johnston Hall - Office > 0255 William P. Johnston Hall - Office	3,750.00	75.0%		75.0%	3,750.00
	Earning: Base Pay - Salary Employee: Mike the Tiger (00006323) Job Profile: Director of Academic Area Pay Group: Professional Position: P00006323 Director of Academic Area More (2)	Cost Center: CC00328 LSUAM | ORED | SNCSRT Department of Justice Program Function: FN30 Public Services Fund: FD251 Restricted Federal Grants and Contracts Grant: GR-00004312 LSUAM | Social Security Administration, Office of the Inspector General Hotline (2018-2019) | 001 Location: William P. Johnston Hall - Office > 0255 William P. Johnston Hall - Office	250.00	5.0%		5.0%	250.00
	Earning: Base Pay - Salary Employee: Mike the Tiger (00006323) Job Profile: Director of Academic Area Pay Group: Professional Position: P00006323 Director of Academic Area More (2)	Cost Center: CC00328 LSUAM | ORED | SNCSRT Department of Justice Program Function: FN30 Public Services Fund: FD251 Restricted Federal Grants and Contracts Grant: GR-00004315 LSUAM | Department of Homeland Security Office of Inspector General Non Disaster and Disaster Hotline Services | 005 Location: William P. Johnston Hall - Office > 0255 William P. Johnston Hall - Office	1,000.00	20.0%		20.0%	1,000.00
			Total: 5,000.00	100.0%		100.0%	5,000.00

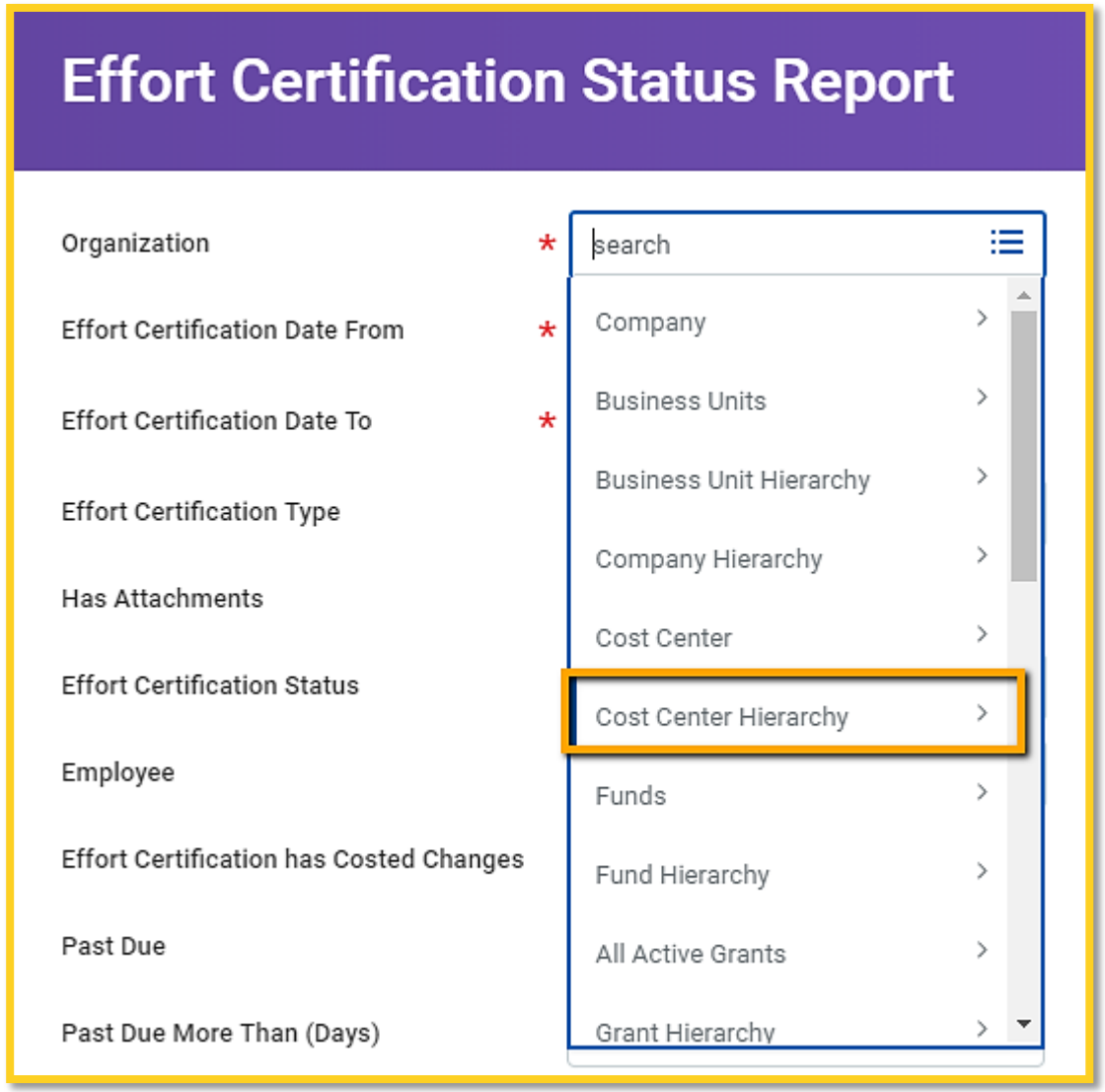
Review Effort Certification - Business Process

Summary | Details | Positions | **Process History**

Process History 6 items

Process	Step	Status	Completed On	Due Date	Person
Effort Certification	Effort Certification	Step Completed	01/31/2019 09:14:07 AM	02/28/2019	Veronica Nolen Brooks (00002079)
Effort Certification	Administrative Review	Submitted	01/31/2019 11:24:16 AM	02/28/2019	Reviewer Of Tiger (00049208) (Effort Certification Reviewer)
Effort Certification	Approval by Manager	Not Required		02/28/2019	
Effort Certification	Approval by Manager	Not Required		02/28/2019	
Effort Certification	Approval by Cost Center Manager	Not Required		02/28/2019	
Effort Certification	Approval by Employee As Self	Awaiting Action			Mike the Tiger (00006323) (Employee As Self)

Effort Certification Status Report



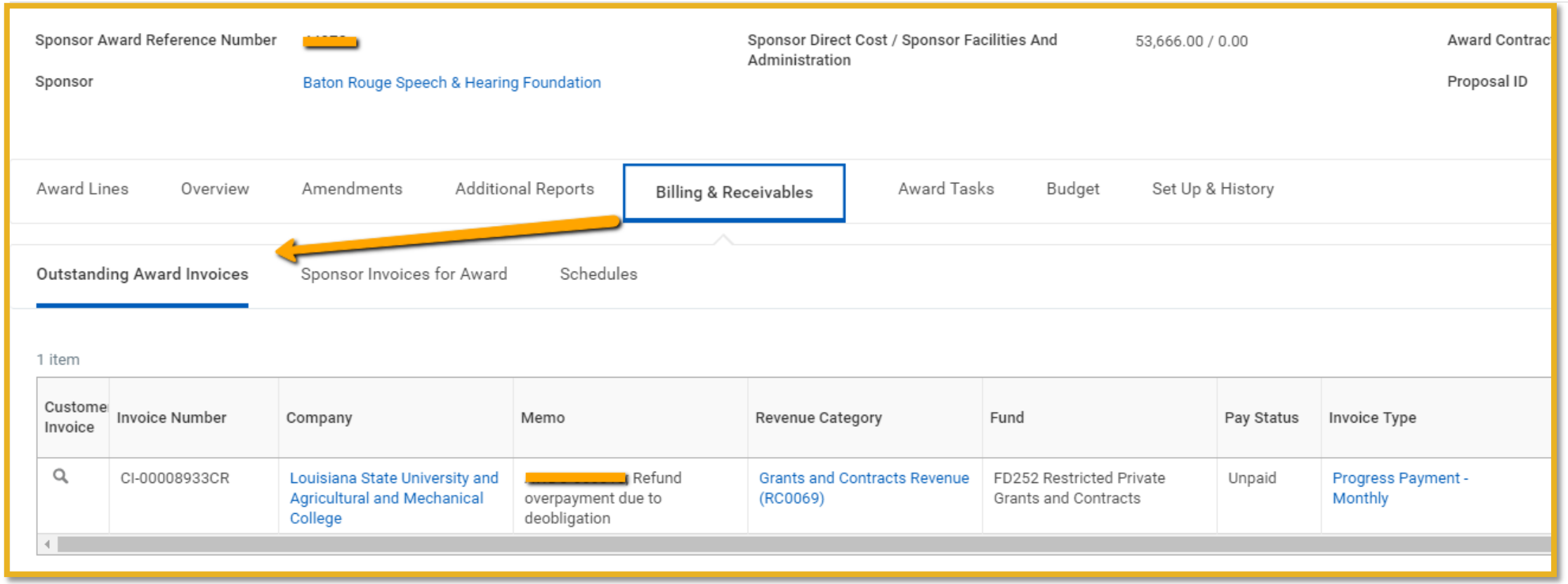
- Report can be run by:
  - Cost Center
  - Cost Center Hierarchy
  - Employee

Workday Changes

Workday Changes – Current & Pending

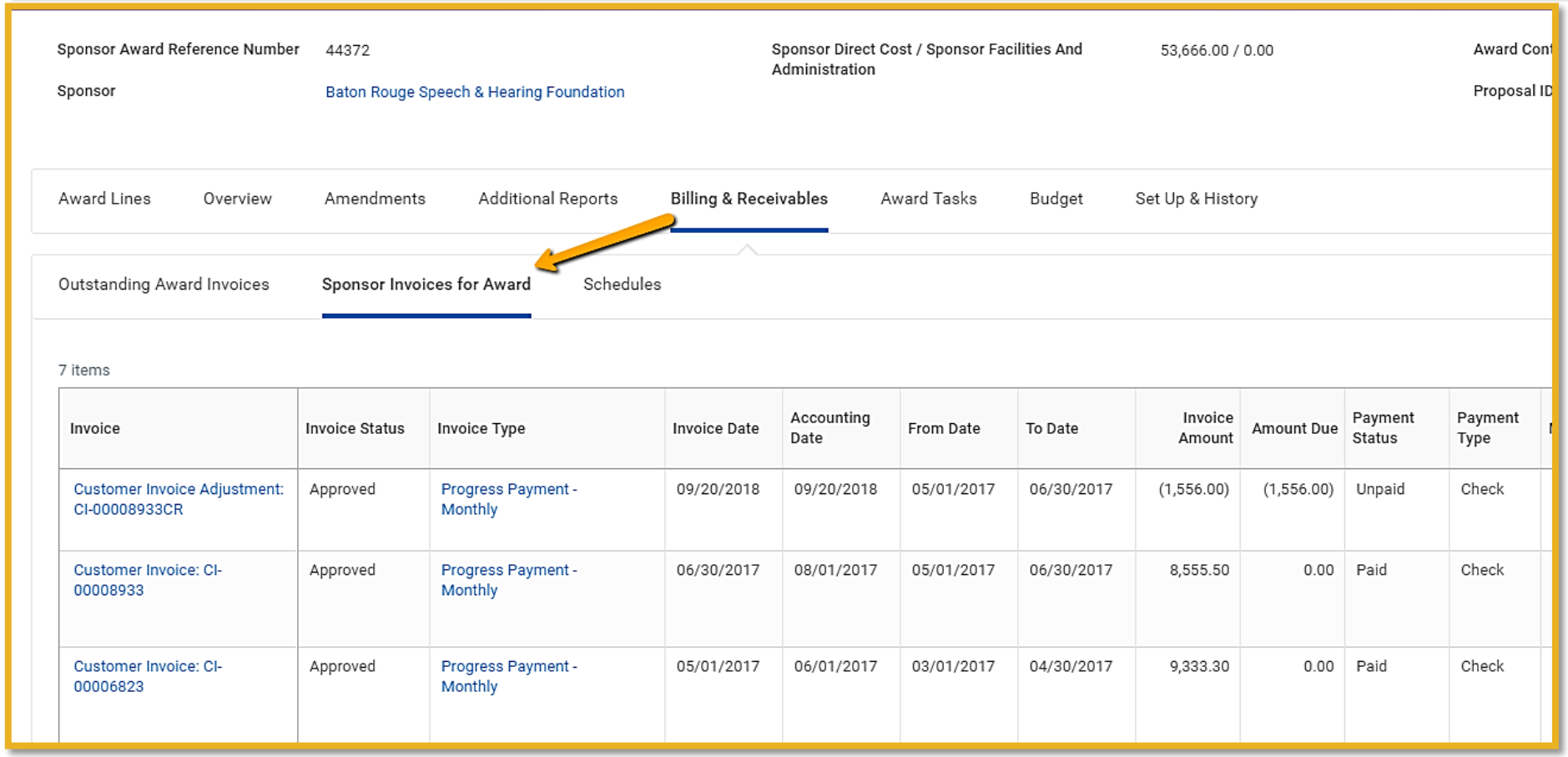
- Viewing Outstanding Invoices on Award Tab
- Viewing Sponsor Invoices on Award
- Workday Reports – Coming Soon/Work in Progress
  Still in Developmental Stages – Reports displayed are subject to change
  - Grant Balances Investigator
  - Grant Balances Department
  - In Progress
    - Supplier
    - Expenses
    - Journal Entries

Viewing Outstanding Invoices on Award Tab



- Lists all unpaid invoices associated with an award (not including any outstanding AR as of 6/30/2016)
- If a payment is pending, invoice will still be considered “Unpaid” until payment application is approved.

Viewing Sponsor Invoices on Award



Sponsor Award Reference Number 44372

Sponsor Baton Rouge Speech & Hearing Foundation

Sponsor Direct Cost / Sponsor Facilities And Administration 53,666.00 / 0.00

Award Cont

Proposal ID

Award Lines | Overview | Amendments | Additional Reports | **Billing & Receivables** | Award Tasks | Budget | Set Up & History

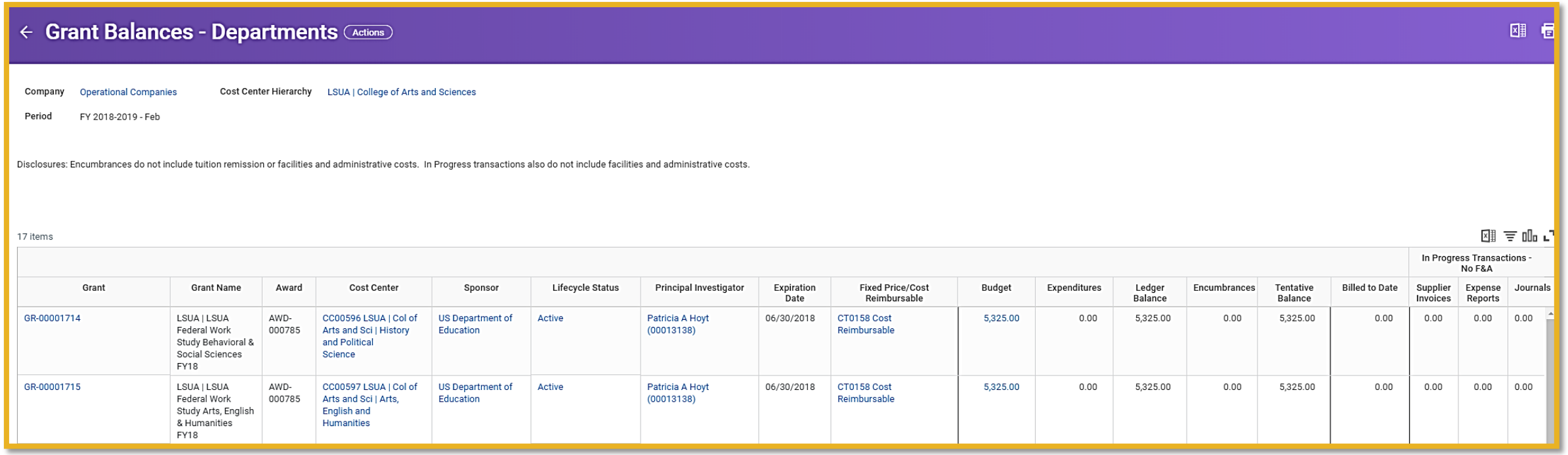
Outstanding Award Invoices | **Sponsor Invoices for Award** | Schedules

7 items

Invoice	Invoice Status	Invoice Type	Invoice Date	Accounting Date	From Date	To Date	Invoice Amount	Amount Due	Payment Status	Payment Type
Customer Invoice Adjustment: CI-00008933CR	Approved	Progress Payment - Monthly	09/20/2018	09/20/2018	05/01/2017	06/30/2017	(1,556.00)	(1,556.00)	Unpaid	Check
Customer Invoice: CI-00008933	Approved	Progress Payment - Monthly	06/30/2017	08/01/2017	05/01/2017	06/30/2017	8,555.50	0.00	Paid	Check
Customer Invoice: CI-00006823	Approved	Progress Payment - Monthly	05/01/2017	06/01/2017	03/01/2017	04/30/2017	9,333.30	0.00	Paid	Check

- Lists all customer invoices (approved/draft/in progress) associated with an award including the amount due and payment status.
- Does not include any outstanding AR as of 6/30/2016 (conversion balances).

Reports: Grant Balances – Department (COMING SOON)



Grant Balances - Departments Actions

Company Operational Companies Cost Center Hierarchy LSUA | College of Arts and Sciences

Period FY 2018-2019 - Feb

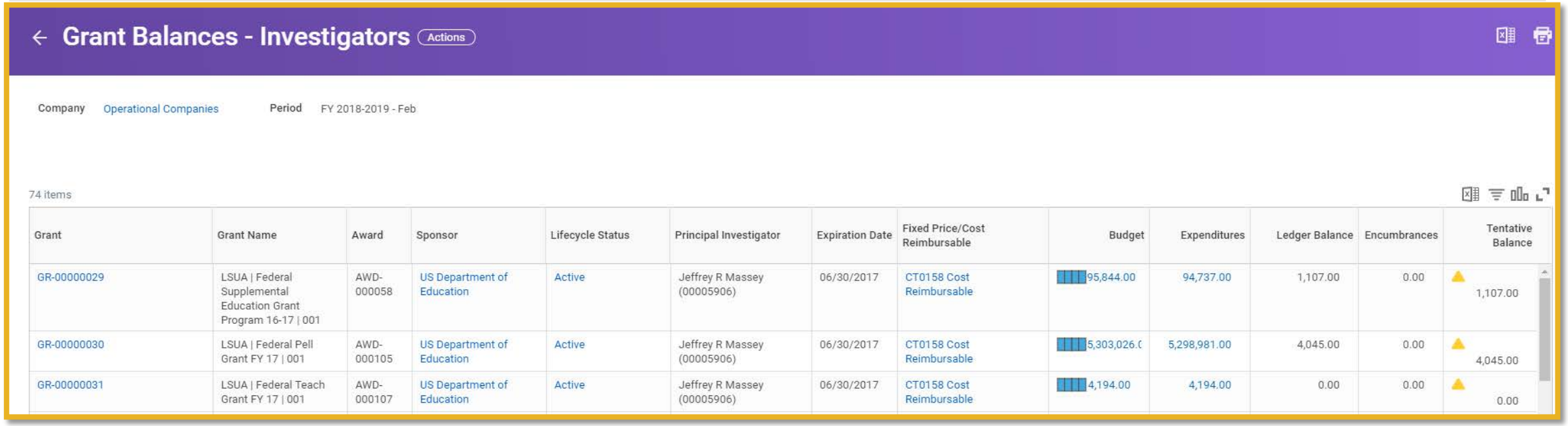
Disclosures: Encumbrances do not include tuition remission or facilities and administrative costs. In Progress transactions also do not include facilities and administrative costs.

17 items

															In Progress Transactions - No F&A		
Grant	Grant Name	Award	Cost Center	Sponsor	Lifecycle Status	Principal Investigator	Expiration Date	Fixed Price/Cost Reimbursable	Budget	Expenditures	Ledger Balance	Encumbrances	Tentative Balance	Billed to Date	Supplier Invoices	Expense Reports	Journals
GR-00001714	LSUA | LSUA Federal Work Study Behavioral & Social Sciences FY18	AWD-000785	CC00596 LSUA | Col of Arts and Sci | History and Political Science	US Department of Education	Active	Patricia A Hoyt (00013138)	06/30/2018	CT0158 Cost Reimbursable	5,325.00	0.00	5,325.00	0.00	5,325.00	0.00	0.00	0.00	0.00
GR-00001715	LSUA | LSUA Federal Work Study Arts, English & Humanities FY18	AWD-000785	CC00597 LSUA | Col of Arts and Sci | Arts, English and Humanities	US Department of Education	Active	Patricia A Hoyt (00013138)	06/30/2018	CT0158 Cost Reimbursable	5,325.00	0.00	5,325.00	0.00	5,325.00	0.00	0.00	0.00	0.00

- Report can be run by Cost Center or Cost Center Hierarchy.
- Intended to help departmental administrators view a balance summary report of their awards/grants with additional fields such as PI and Expiration date.
- Disclaimer: Does not include F&A or Tuition Remission on Encumbrances or In Progress Transactions. In Progress columns do not include Payroll Accounting Adjustments (PAAs). Report does not include Tentative (not attached to an award) or Inactive Grants.

Reports: Grant Balances – Investigator (COMING SOON)



Grant Balances - Investigators Actions

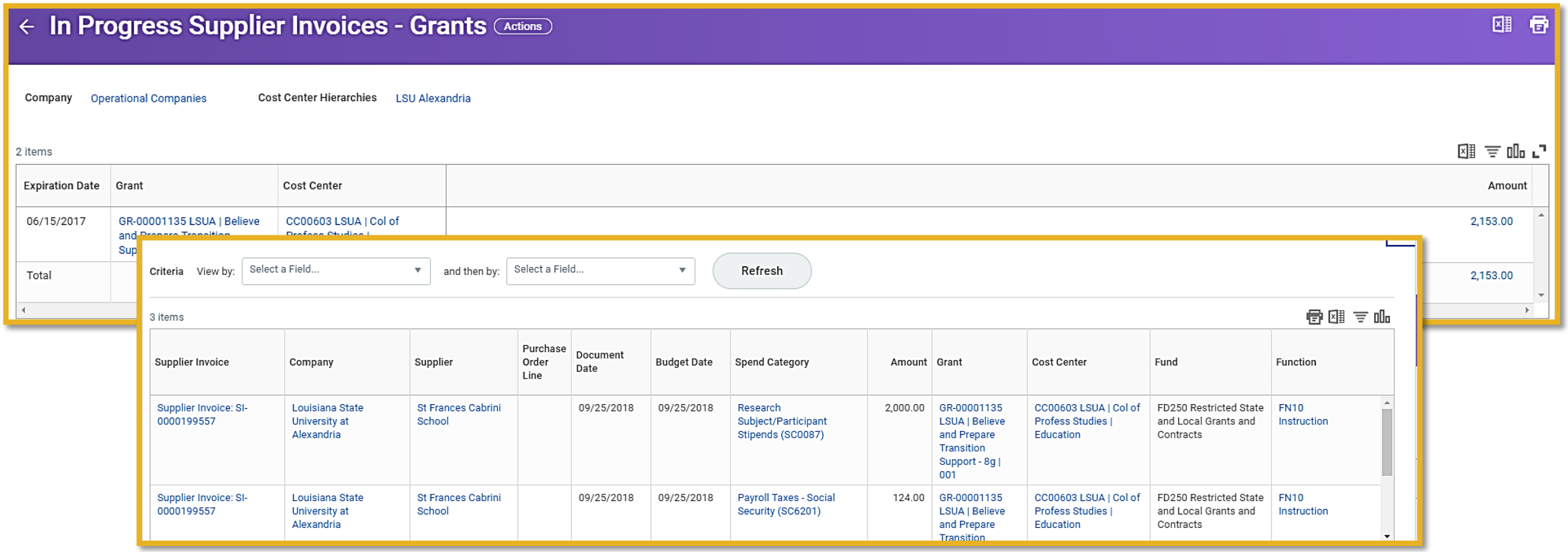
Company Operational Companies Period FY 2018-2019 - Feb

74 items

Grant	Grant Name	Award	Sponsor	Lifecycle Status	Principal Investigator	Expiration Date	Fixed Price/Cost Reimbursable	Budget	Expenditures	Ledger Balance	Encumbrances	Tentative Balance
GR-00000029	LSUA | Federal Supplemental Education Grant Program 16-17 | 001	AWD-000058	US Department of Education	Active	Jeffrey R Massey (00005906)	06/30/2017	CT0158 Cost Reimbursable	95,844.00	94,737.00	1,107.00	0.00	1,107.00
GR-00000030	LSUA | Federal Pell Grant FY 17 | 001	AWD-000105	US Department of Education	Active	Jeffrey R Massey (00005906)	06/30/2017	CT0158 Cost Reimbursable	5,303,026.(	5,298,981.00	4,045.00	0.00	4,045.00
GR-00000031	LSUA | Federal Teach Grant FY 17 | 001	AWD-000107	US Department of Education	Active	Jeffrey R Massey (00005906)	06/30/2017	CT0158 Cost Reimbursable	4,194.00	4,194.00	0.00	0.00	0.00

- Report runs based on the user's roles on awards (just click OK, do not have to populate the fields)
- Report is intended to provide a summary view of balances for PIs and Co-PIs
- Disclaimer: Does not include F&A or Tuition Remission on Encumbrances. Does not include In Progress Transactions (supplier, expense reports, journals). Does not include Tentative (not attached to an award) or Inactive Grants.

Reports: In Progress (COMING SOON)



- All three In Progress reports (supplier, expense reports, journal entries) only pull transactions related to grants
- Report is intended to provide a list of In Progress transactions, subtotaled by grant, for a given cost center or cost center hierarchy.

AS-21 Policy Update

AS-21 Unallowable Costs for Sponsored Agreements

- Notice of Unallowable Costs on Sponsored Program Account letter/email
  - SPA analyst will email the department grant analyst and PI notifying them of unallowable expenses and requesting the charge be moved.
  - If the charge remains on the account the SPA analyst will move the charge (journal entry or PAA) from the grant account to the SPA unallowable cost account
  - A SPA unallowable cost account will be established in each College for each function (i.e. Instructional, Research, Public Service). These will be unrestricted accounts (FD100).

Questions

SPA Staff

Staff

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The End