LOUISIANA STATE UNIVERSITY

TRAVEL SUPPLEMENTAL INFORMATION AS350

Traveler		Contact	
Dept		Phone	
LSU ID		E-mail	
Destination			

Section A **Travel Expenses Paid by LaCarte or CBA (not included on this Expense Report)**

Date	Expense	Exp Repot #	Description	Amount
	Registration			
	Airfare			
	Luggage			
	Vehicle Rental/Gas			
	Hotel			
	Airport Parking			
	Other/Miscellaneous			
			Total	

Section B **Mileage Log (If web site mileage calculator not used)**

Date	Odometer Beginning*	Odometer Ending*	Total Miles	Rate	Amount
				Total	

Section C **Meal Per Diem Log**

Date	Time from Domicile	Time to Domicile	MEAL PER DIEMS			Destination	Amount
			Breakfast	Lunch	Dinner		
						Total	